SWEET BRIAR COLLEGE
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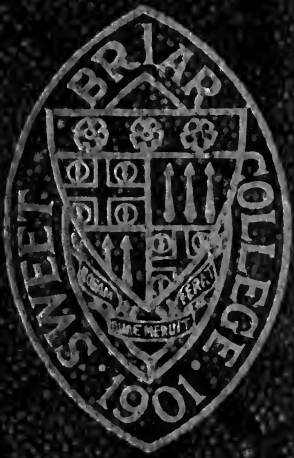

Julia Fadler

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STUDENTS' HANDBOOK

SWEET BRIAR COLLEGE

1933-1934

Edited by the

SWEET BRIAR STUDENT ASSOCIATIONS

Remember!

BRING YOUR

HANDBOOK!

COLLEGE CALENDAR

1933-1934

First Semester

1933

September 11—Arrival of new students. (All new students should arrive before 9:00 a. m.. September 12.)

September 12 to 14—Matriculation of new students.

September 14—Registration of old students. (All students must register before 6:00 p. m.) Convocation at 7:30 p. m.

September 15—Instruction begins at 8:30 a. m.

October 26—Semi-annual meeting of the Board of Overseers.

October 27—Founders' Day.

November 30—Thanksgiving Day.

December 20—Christmas vacation begins at 11:15 a. m.

1934

January 4—Christmas vacation ends at 10:30 p. m.

January 19—Instruction of first semester ends at 5:05 p. m.

January 22—Semester examinations begin.

January 27—Semester examinations end.

Second Semester

January 31—Instruction of second semester begins at 8:30 a. m.

March 23—Spring vacation begins at 11:15 a. m.

April 3—Spring vacation ends at 10:30 p. m.

May 4—May Day.

May 23—Instruction of second semester ends at 5:05 p. m.

May 25—Final examinations begin.

June 2—Final examinations end.

June 3—Baccalaureate Sermon.

June 4—Annual meeting of the Alumnae, and semi-annual meeting of the Board of Overseers.

June 5—Twenty-fifth Annual Commencement.

TO THE NEW GIRLS

By means of this handbook Sweet Briar extends to you her welcome knowing that in you she will find willingness and eagerness to uphold the high principles upon which she was founded and which her students have endeavored to maintain throughout the years. Come prepared to give Sweet Briar the best that you have, and she pledges her best in return.

SWEET BRIAR SONG

Sweet Briar, Sweet Briar, flower fair,
The rose that on your crest you wear
Shall never fade, but always bear
Thy beauty, O Sweet Briar!

Sweet Briar, Sweet Briar, thy columns white
Shine on thy hills a beacon light
Of truth, to burn with radiance bright
Forever, O, Sweet Briar!

Sweet Briar, Sweet Briar, we sing to thee,
May thy foundations ever be
Strong as thy hills, thy purity
That of thy rose, Sweet Briar!

You are cordially invited
to attend the

Opening Reception

given to the new students
by the

Sweet Briar Christian
Association

in the Refectory

THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF SWEET BRIAR COLLEGE

Officers for 1933-34

President ..... Helen Bean
Vice-President ..... Charlotte Lee
Secretary ..... Lida Voigt
Treasurer ..... Ray Adler

COMMITTEES

Religious Meetings

Nancy Butzner ..... Chairman

Publicity

Eleanor Rust — Ethel Shamer

Social

Peggy Carry — Cary Burwell
Bonnie Wood — Jean Pickard
Elizabeth Scheuer

Extension

Elizabeth Ogilby ..... Chairman
Julia Shirley — Frances Darden

Children's Activities

Betty Carter.....Chairman
Emily Marsh Frances Meeks
Martha Jane Gipe

Business Organization

Nancy Russell.....Chairman

Finance

Ray Adler.....Chairman

Handbook

Cecil Birdsey.....Editor-in-Chief
Julia Daugherty.....Business Manager

THE ASSOCIATION AT WORK

What Each Committee Is Doing

The Extension Committee

The Extension Committee is Social Service work spread throughout the county.

Before you leave for Sweet Briar look around and see if you have some children's books. If so, pack them up and bring them along to increase the much-needed traveling libraries that we have helped to send throughout the schools in Amherst County during 1932-33. With the start we have made and the enthusiasm it has created we can all cooperate and make this as complete and comprehensive a social service as it should be.

Equally important is the Indian Mission. This is a settlement back in the mountains, of several hundred people of very mixed blood and almost unbelievably few opportunities. The county supplies a teacher for six months of the year and the Episcopal Church in Amherst and the Sweet Briar Christian Association support her for the other six months. We also send clothes and provisions to the Mission and the Associations gets up frequent hiking parties to go over and arrange entertainments for the children, carrying them toys and

candy, and at Christmas, filling stockings for them. The girls take an especial interest in this branch of work and it has proved to be an instance of time well spent.

Besides this, magazines and provisions are sent to the county poorhouse where there is an ever-present need for assistance.

If you are willing to take your part in making people warm, well, and happy, there is a place on this committee open to you. Sarah Houston is chairman of this committee.

Religious Meetings

In an endeavor to further thought about religious topics the Y. W. C. A. holds a series of religious discussion groups during the year. These serve two purposes: first, in helping to formulate our ideas about such subjects; and second, in bringing girls together in a group who would not generally meet for such a purpose.

This committee also takes charge of bringing interesting speakers and discussion leaders to college, and any other religious activity not undertaken by the college.

If you have any suggestions to offer or would like to help us, see Nancy Butzner, the chairman of this committee.

Publicity Committee

This committee does the advertizing for the Y. W. C. A. on campus by means

of attractive posters and by articles written up for the Sweet Briar news. It also keeps us in touch with the National Y. W. C. A. activities as well as with the Southern Conference through correspondence. Any advice on ways and means of catching the public eye will be gladly considered. If you like to make posters here is your field!

See Eleanor Rust who has charge of making the posters and see Ethel Shamer concerning the correspondence and news items.

The Social Committee

Through the efforts of the Social Committee, more girls are brought in touch with each other than through the work of any other branch of the Y. W. C. A. Its members help to meet the new girls and to make them feel at home at Sweet Briar. The Social Committee has charge of the reception given to the new girls at the beginning of the year. Each new girl will have an old girl as her student associate. Your student associate will be glad to help you in whatever way she can.

Peggy Carry is the chairman of this committee, whose duty is to assign your student associate who will take you to the reception for the new girls.

The Finance Committee

The main business of the Finance Committee is the making out of a budget at the beginning of each year. This budget

is an approximate estimate of the S. B. C. A. expenses for the year and it is up to the Finance Committee to raise this amount.

Ray Adler is chairman of the Finance Committee.

Business Organizations

Crackers and fruit are sold in every dormitory for the benefit of the Y. W. C. A. The money is used at the discretion of the Cabinet. The chairman of this committee, Nancy Russell, will appreciate your help and co-operation in this branch of work.

The Children's Activities Committee

Active in providing amusement and entertainment for the children of the community is the Children's Activities Committee. It has also done very interesting and constructive work in connection with the Sunday School classes of the Amherst Church. Betty Carter would highly appreciate any suggestions for further development of these activities, and any volunteers for service.

BLUE RIDGE

The Students' Summer Conference

Away down in North Carolina on the side of a great mountain, perches Blue Ridge. The first view of it from the railway station at Black Mountain is inspiring and the inspiration is renewed at every turn. Perhaps the most wonderful thing about the place is the view fronting Robert E. Lee Hall, which is the nucleus of the conference life. Standing on the broad piazza, looking across the valley with its many roads winding in and out among the fields and forests, you see the blue outlines of a long, high range of mountains, rugged and majestic in their dignified beauty. It may be the atmosphere of the conference, it may be just imagination, but somehow God seems very real to you up there.

Each day is filled with interesting things. All morning there are Bible and Mission study classes, lectures and meetings for the discussions of Y. W. work. At these meetings you find girls from colleges all over the South, and you learn a great deal about the management and business of other student Y. W. C. A.'s. In the afternoon there are hiking, swimming, tennis, and other sports. Parties climb Hightop to watch the sun set over the blue, eternal hills. Dinner is at six o'clock and each delegation gathers at its own table in the refectory. What an ap-

petite that mountain air gives you and how good the food is! During the meal, the different colleges serenade each other, Blue Ridge, and the world in general, with all kinds of college and conference songs. Later there are stunts, movies, lectures, or step-singing out in front of Robert E. Lee Hall. Last of all are the delegation meetings, just before "taps" when the members of each delegation discuss together the things that have happened during the day.

The finest thing you can bring with you from the conference is the "Blue Ridge spirit." This may be defined as "happy helpfulness" for everyone is eager to help you in any possible way, and everyone is happy. There you are prouder than ever of being a Christian; it seems a thing to be proud of, to try to live up to more than ever before. You might well put your whole life into Blue Ridge and not take half from it of what is there for you. Blue Ridge is one of the "high places" of our country, and if you doubt this, just ask anyone who has been there.

When possible the Y. W. C. A. of Sweet Briar sends two girls every year to the conference, but any girl in college who is interested may go and she is assured of lasting benefit.

POLICY OF THE Y. W. C. A. OF SWEET BRIAR COLLEGE

For 1933-1934

Motto: "Whatsoever ye do, do all to the glory of God."—I Cor. 10:31.

I

We, as a Cabinet, realize that our supreme strength lies in the reality to us of Christ as a Friend. Therefore, we determine to make Him our Friend, to help other girls feel Him as their Friend and then work together for His honor and glory.

The Cabinet believes that the greatest need of our college is a deeper thoughtfulness on the part of each girl in college. This thought would result in a true estimate of the relative values of things, a balanced life which puts the right emphasis on the different phases of college life and develops true college spirit. To this end we will dare to stand for:

First—Loyal and unflinching support of the Associations in college, strict obedience to their regulations, and regular attendance at their meetings.

Second—Interested respect and response to the regulations of the Student Executive Department.

2

Inasmuch as we are the leaders in the spiritual life of our college community we determine:

To observe Sunday with due reverence for the Lord's Day.

To set a proper standard of conduct in chapel exercises.

To bring out and train girls in real spiritual leadership, by watching carefully for powers of leadership in girls and by giving these girls such work to do as shall develop and consecrate these powers.

3

Inasmuch as we realize the Association is dependent not only upon the spiritual quality of the leaders but also upon their practical efficiency, we resolve:

To be regular and punctual in attendance upon the weekly meetings of the Cabinet and to regard these meetings as previous engagements.

To regard Cabinet meetings as confidential meetings, where we may freely discuss any question.

To study the Association Handbook.

4

As individuals we pledge ourselves:

To keep strict watch over ourselves in all our activities and relationships.

To know as many girls in college as possible, and to be ready and willing to give each girl the best that is in us.

All the above resolutions, howsoever difficult, we will carry out to the very best of our ability.

"Be ye transformed by the renewing of your mind, that ye may prove what is that good and acceptable and perfect will of God."—Rom. 12:2.

HOW YOU CAN HELP

You are the Y. W. C. A. of Sweet Briar. If the Association succeeds, it is you who make it do so: if it fails, it is because you have not taken your part. The Association, so large in its possibilities, so influential in its scope, so vital and necessary to the college life, must not fail. Therefore, be an active member. Show your interest, give your support, co-operate for the accomplishment of its aims. Be conscious of your membership and try to make others feel a similar consciousness and you and your Association will both grow broader and will be more worth while.

Show your interest by an endeavor to attend every meeting regularly, and DO NOT COME ALONE. To try to interest others is the surest way to interest one's self.

If you have any criticisms of the Association, make them *to* us and not *about* us. Criticisms prompted by sincere interest may be a source of real improvement and progress in our work.

Carry the Association spirit of helpfulness and unselfishness with you throughout the week — to your tables, your classes, your roommates, and your play. It is not meant to be kept for Sunday!

CONSTITUTION OF THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF SWEET BRIAR COLLEGE

Article I—Name

This organization shall be called the Young Women's Christian Association of Sweet Briar College.

Article II—Purpose

The Young Women's Christian Association of Sweet Briar College, a member of the Young Women's Christian Association of the United States of America, and a participant in the World's Student Christian Federation, declares its purpose to be that adopted by the National Organization, as follows:

1. We, the members of the Young Women's Christian Association of Sweet Briar College, unite in the desire to realize full and creative life through a growing knowledge of God.
2. We determine to have a part in making this life possible for all people.
3. In this task we seek to understand Jesus and follow Him.

Article III—Membership

Section 1—Any woman of the institution may be a member of the Association provided she makes the following declaration: "I wish to enter the fellowship of the Young Women's Christian Association and will endeavor to uphold its purpose in my own life."

Section 2—Qualifications for leadership.

a. All the members of the Cabinet (officers and chairmen of standing committees) shall be chosen from the members of the association, and shall accept the responsibility of furthering its purpose through the association membership.

b. Three-fourths of the voting members of each local delegation at the National Convention must be members of churches eligible to membership in the Federal Council of the Churches of Christ in America.

Section 3—Any national student secretary shall be eligible to membership in the Association.

Article IV—Officers

Section 1—Method of election.

The cabinet shall meet during the first week of the second semester to make nominations. After acceptance by the Dean and the Registrar of the college, these names shall be posted for a period of one week, a ballot shall be pre-

pared in co-operation with the Student Government, Athletic Association, Sweet Briar News and Brambler, and these candidates shall be voted upon, the day following the election of the Student Government president.

Section 2—If any vacancy occurs in the list of officers, it shall be filled at the next business meeting of the Association, or at a special business meeting called for that purpose.

Article V—Committees

Section 1—The president shall appoint chairmen of such committees as are desirable for the activities of the Association. These shall be:

1. A Committee on Religious Meetings, which shall provide for all the regular devotional meetings of the Association, appoint leaders and suggest topics.

2. A Social Committee, which shall aim to cultivate the social life as fundamental to the purpose of the Association. It shall have charge of the social gatherings, setting high social standards and creating a wholesome atmosphere that shall permeate the student body. Its work shall be extended to infirmary patients.

3. A Finance Committee, which, upon entering office, shall prepare a budget of estimated receipts and expenditures of the Association, providing for all committees for the year including special

objects, such as Mission funds, Conference delegate funds, and social service work. The budget having been approved by the Cabinet, shall be adhered to by all committees, unless subsequent action of the Cabinet permits increase in expenditures. The Finance Committee shall raise the budget through voluntary subscription, and shall audit all bills. This committee shall also collect the membership fees and shall promote plans for systematic giving.

4. A Publicity Committee, which shall keep the Territorial Committee in touch with the work of the Association, and keep the Association supplied with the publications relating to the Association work. It shall have charge of making posters.

5. Extension Committee, which shall have charge of the work at the Indian Mission, at the Amherst County Poor House, and among the poor in the vicinity.

Section 2—Special committees for other purposes may be provided as occasion demands.

Section 3—The President and the Secretary shall be ex-officio members of all committees.

Section 4—Each standing committee shall hold a regular meeting at least once a month for the consideration of its special work, and shall file a written report monthly in the Association record.

Each chairman may subdivide her committee, and with the consent of the President, form subcommittees among members serving regularly on another committee.

Section 5—The four officers, together with the chairmen of all standing committees, shall constitute the Cabinet of the Association, and shall have general management of the affairs of the Association. The Cabinet shall meet bimonthly, and at the call of the President when necessary.

Article VI

Section 1—The Association shall hold a reception for new students some time during the first two weeks of the college year.

Section 2—Special meetings may be called by the President or at the written request of three members.

Section 3—Two-thirds of the members shall constitute a quorum.

Article VII—Debt

No debt shall be incurred by the Association.

Article VIII—Advisory Committee

Section 1—Number and personnel.

The Advisory Committee shall be composed of from five to seven members. This number shall include the President and Treasurer of the Association Cab-

inet, the remainder to be selected from the faculty members, wives of faculty, alumnae of the college, or other Christian women who are interested in the Association. One member of the Advisory Committee may be non-resident.

Section 2—Election of Advisory Committee.

The Advisory Committee shall be elected annually by the Cabinet. The Chairman shall be appointed by the President of the Association from among those elected.

Section 3—The Advisory Committee shall hold regular meetings (the time to be decided upon by them) during the college year. Some of the meetings of this committee may be held jointly with the Cabinet. Special meetings may be called by the chairman of the committee or by request of the President of the Association.

Section 4—Duties and Prerogatives.

Each member of the Advisory Committee shall co-operate in work and prayer with some one committee of the Association. This committee shall make a thorough study of the needs of the young women of the college, socially, physically and spiritually, and shall work constructively to meet these needs through the Association.

Article IX—Amendments

Section 1—Procedure. Notice of proposed amendments to this constitution

shall be given one month in advance and these shall require for their adoption a two-thirds affirmative vote of the members present, except amendments to this Article and Article II and Article III, Sections 1 and 2, which shall require a two-thirds vote of the entire membership.

Section 2—Affiliation affected. Should Article II or Article III, Sections 1 and 2 be altered or repealed, and any membership basis adopted other than the authorized alternate basis (the church membership basis), the Association would forfeit its right to membership in the Young Women's Christian Association of America, according to the constitution of the national organization, and would thereby also forfeit its affiliation with the World's Student Christian Federation.

BY-LAWS

By-Law I—The new and old Cabinets shall meet jointly during the period intervening between the election and the end of the college session, and outline the policies of the work of the coming year.

By-Law II—The President shall preside at all business meetings of the Association. She shall appoint the chairmen of all committees, and in consultation with these chairmen, shall appoint the members of these committees.

She shall see that the committees are instructed in their work as soon as pos-

sible after the appointment. She shall hold the committee chairmen responsible for the work of their respective committees, and endeavor to develop a force of workers for future service.

She shall have charge of the general correspondence of the Association, and keep in communication with the Territorial Committee and the National Board of the Young Women's Christian Association of the U. S. A. On retiring from office, she shall present a written report covering her term of service, with recommendations concerning future work of the Association.

By-Law III—The undergraduate field representative is chosen from Hollins, Sweet Briar, and Westhampton, respectively, each succeeding year. It is her duty to represent the student problems of these colleges to the field committee. In this way she is to bring the field and local association into a closer understanding of one another. It is her duty to familiarize herself with the policies of the Association as they affect the whole field, in order that she may be able to interpret the field student committee to the local associations, and also to keep the larger work of the whole field vividly before the local associations.

By-Law IV—The Vice-President shall share the duties of the President and in the absence of the latter shall perform her duties. She shall be the chairman of the Membership Committee.

By-Law V—The Secretary shall keep minutes of all business meetings of the Association, and of the Cabinet.

By-Law VI—The Treasurer shall have charge of the funds of the Association and shall deposit the same in a bank designated by the Cabinet. She shall collect all pledges and keep an account of all receipts and disbursements and render a written report monthly, and a general report at the annual meeting covering the receipts and expenditures of the year. She may act as chairman of the Finance Committee, or be an ex-officio member.

By-Law VII—No student who is deficient in academic work or not in good standing with the Student Government Association shall hold one of the four major offices of this association. Deficiency in academic work is defined as the failure to maintain a credit ratio of 1.0 as defined in the Dean's office.

AGREEMENT CONCERNING THE STUDENT GOVERNMENT OF SWEET BRIAR COLLEGE

The Student Petition (October 17, 1906)

The Students of Sweet Briar College, believing that there is dignity and honor in student government, desire individual and community responsibility for the conduct of students in matters not strictly academic.

We, therefore, petition the President and Faculty for legislative and executive control in certain matters. We ask:

I—Right to control quiet and order in all places about the buildings and campus that are not under the immediate control of a member of the Faculty.

II—Permission, with the advice and approval of the Faculty, to extend our power as occasion arises and we prove worthy to be vested with greater power and authority.

III—Permission to make such additions to the above as we may feel are necessary, with the consent and approval of the President and Faculty.

The Reply of the Faculty

(October 20, 1906)

The Faculty of Sweet Briar College endorses most cordially the desire of the student body to assume responsibility for the conduct of individual students in non-academic matters. Therefore, the Faculty accords permission to frame a constitution embodying laws regulating the points specified in the petition—said constitution to be submitted to the Faculty for endorsement.

———

Preamble

Whereas, we, the students of Sweet Briar College, desire to assume individual and community responsibility for the conduct of students in matters not strictly academic, and, whereas, we believe that there is dignity and honor in student government, we do hereby, in accordance with the agreement between the Faculty and Students, organize ourselves into an Association.

THE STUDENT GOVERNMENT ASSOCIATION

THE HONOR SYSTEM

A high standard of personal honor prevails at Sweet Briar. Every student is expected to do her utmost to maintain this standard and at all times to consider herself an active and responsible member of the Association. The Executive Committee of the Association has the power to investigate and take action in any case involving an infraction of the Honor System and in performing this function needs the support of every student.

The Honor System applies not only to examinations but to all class work during the year and also to every phase of college life. A Sweet Briar girl's word is her bond and it is expected that every student will justify the confidence of her fellow students at all times and under all circumstances.

CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF SWEET BRIAR COLLEGE

Article I—Name

The name of the Association shall be the Student Government Association of Sweet Briar College.

Article II—Purpose

The purpose of this Association shall be to foster the individual and community interests of Sweet Briar students, by maintaining the high standard of conduct and decorum, and by strengthening the spirit of unity and the sense of individual responsibility implicit in the ideal underlying the foundation of Sweet Briar College, which was "to impart to students such an education in sound learning, and such physical, moral, and religious training as shall . . . best fit them to be useful members of society."

Article III—Fundamentals Underlying Student Government

The strength and effective operation of Student Government depends upon the

truthfulness and the high sense of personal honor on the part of each student, an enlightened and vigorous student opinion, and the recognition of individual responsibility for upholding and furthering the standards and the ideas on which the Association is based: Three things are fundamental:

1. A student will tell the truth.

2. A student will respect the property of others.

3. A student will maintain absolute honesty in her academic work—preparation, classroom, tests, papers, examinations—everywhere.

Students who do not acknowledge these fundamentals or who are unwilling to exert themselves to the utmost to make those ideals prevail are out of place at Sweet Briar. Each student is in honor bound to report any infraction of these three fundamentals whether she shall be an offender or witness to the offense.

Article IV—Membership

All students at Sweet Briar College are active members of the Association and must conform to the rules and regulations of the Association for such periods as they are registered in the College. Every student on entering college is expected to sign the following pledge:

I pledge my personal honor to speak the truth at all times, to respect the property of others, and to be honest in all my dealings.

Article V—Jurisdiction

All resident students, both individually and collectively, are under the jurisdiction of the Association. Non-resident students are likewise under the jurisdiction of the Association, except in matters which naturally are under the control of their parents or guardians.

All the legislative, executive, and judicial powers recognized as essential to a self-governing organization, shall be vested in the Association, acting either as a whole or through its duly authorized officers and committees, as hereinafter provided.

The Association shall co-operate with the President of the College in the enforcement of rules concerning the general conduct of the students.*

The Association shall hold each student responsible for informing her guests of the rules they are expected to observe while visiting at the college.†

Article VI—General Government

Section I.—Officers. The officers of the Association shall be: President, Vice-President, Secretary, Treasurer, a House President for each dormitory, and Proctors for each dormitory.

Section II.—Duties of Officers.

(a) The President shall call and preside at all meetings of the Association,

*See Faculty Rulings, page 68 ff.

†It will also hold each student responsible for infractions of the rules by her guests when such infractions occur in her room.

of the Executive Committee, of the College Council, and of the Advisory Council. She shall officially represent the students on any faculty or student committee, or on any other occasion when the students require such representation; and shall perform all the duties which naturally pertain to the office of President of a self-governing organization. As soon as convenient after registration, the President shall call a meeting of the entering students to explain the rules and regulations of the Association. At the last regular meeting in April, the President shall review the year's work and the President for the ensuing year shall assume the duties of her office.

(b) The Vice-President shall perform the duties of the President in the absence of the President; shall administer the system of points, and keep a cumulative record of all offices held by each member of the Association throughout her college course; shall be in charge of the Lost and Found Department, and perform such other duties as shall from time to time be designated by the President or Executive Committee.

(c) The Secretary shall record the proceedings of all meetings of the Association, of the Executive Committee, and of the College Council, and shall keep a permanent record of the same. She shall report to the Faculty of the College for ratification all amendments to the Constitution and the By-Laws adopted by the Association; submit to the President of the College or her deputy, for her ap-

proval, list of officers, committees, boards or other bodies appointed by the Association or its officers, and keep a permanent record of such lists; attend to all correspondence of the Association not coming directly under the jurisdiction of the Treasurer, and perform all other duties naturally pertaining to the office of Secretary of the Association.

(d) The Treasurer shall collect the dues of the Association; keep a strict account of all money of the Association, and expend the same according to the direction of the Executive Committee of the Association.

The accounts of the Association shall at all times be open to inspection by any member of the Association or by the President of the College or her deputy. The Treasurer shall make interim reports of the finances of the Association at the request of the President of the Association or of the Executive Committee, and at the last regular meeting of the year, shall render to the Association a complete report of the year's work.

(e) Each House President shall serve as a member of the Executive Committee; exercise a general supervision over her district; appoint Proctors for terms of two weeks to assist her in such supervision; and hold her Proctors responsible for the maintenance of order within their respective jurisdictions. She shall have the right to remove any Proctor from office for neglect of duty. Such neglect of duty shall constitute a Minor Offense

(see By-Laws I and II) for which the offender shall be summoned before the Executive Committee for appropriate action.

(f) The Proctors shall assist their respective House Presidents in the maintenance of law and order, and in accordance with the Constitution and By-Laws of the Association, shall regularly report to their respective House Presidents any infractions of the rules occurring within their respective jurisdictions. Such reports shall be specific as to name, hour, nature of offense, and any other relevant details.

Under the general jurisdiction of the Proctors shall be the rules of Quiet and of Fire-prevention. Each student will be held directly responsible for any disturbance which may occur in her room, unless the particular student or students causing the disturbance shall exonerate her either to the Proctor, the House President or the Executive Committee. With regard to these rules students shall be held responsible for their guests.

The injunctions of the Proctors are binding upon all students, pending appeal as hereinafter provided (see Article VII, Section 2, Sub-Section g). Any student, whether or not she be an official of the Association, shall have the right, and shall be under obligation, to protest against any unwarranted disturbance in the dormitories. In case of persistent disregard for the rights and comforts of others, and after reasonable warning she shall be expected to report

the misdemeanor to the House President, to the Executive Committee, or to some other officer of the Association.

Article VII—Committees

Section 1. The Standing Committees of the Association shall be: The Executive Committee, Advisory Council, Nominating Committee. Special committees shall be appointed from time to time by the President at her own discretion, or at the suggestion of the Association, of the Executive Committee, or of the College Council.

(a) The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer of the Association, the House Presidents, and the President of the Freshman Class, the Freshman representative to have the right to discussion, but no right to vote.

(b) The Advisory Council shall consist of the members of the Executive Committee, the Presidents of the Four Classes, and of the Y. W. C. A., of the Dramatic Association, the Athletic Association, the Editor of *The Brambler*, the Editor of *The Briar Patch*, and Editor the *Sweet Briar News*.

(c) The Nominating Committee shall consist of the Executive Committee of the Association and the Presidents of the Four Classes.

Section 2. (a) The Executive Committee shall have the power to decide imperative and detailed business, re-

porting to the Dean's Office all penalties imposed which involve the College Administration.

(b) It shall be the duty of the Executive Committee to be immediately responsible for all matters which come under the jurisdiction of the Association; to carry out resolutions passed by the College Council; to execute its own decrees which may be passed in matters not specifically included in general legislation; to receive from the House Presidents or from other members of the Association reports of any infringement of the rules, and, in the case of major offenses, to take such action thereon as may seem wise and expedient in accordance with the rules and regulations of the Association; and in case of minor offenses, to impose such penalties as are provided in the By-Laws.

(c) The Executive Committee sitting as a court shall have original jurisdiction in all cases of discipline falling under its regulations, except that cases which question the honesty of academic work shall be referred directly to the College Council. The Executive Committee shall judge and pass sentence upon any case of misconduct coming to its attention. The accused shall have the right to appear and present her defense before the case is finally adjudicated.

(d) The Executive Committee shall have the power to summon before it, at its discretion, any committee or board

or member of the Association, and, in the exercise of its judicial functions, to require testimony from any member of the Association, and to inflict penalty for refusal to testify, except in cases where for good and sufficient reason, it shall see fit to excuse the witness.

(e) It shall likewise be incumbent upon the Executive Committee to enforce all penalties imposed by any branch of the Association for infraction of rules or disregard of community welfare.

(f) In cases where the Executive Committee, in spite of a student's denial, finds her guilty of an infraction of a rule, a reprimand shall issue from, or other penalty be imposed by, the said Committee only on the basis of a formal statement, signed by a majority of the Executive Committee, giving the nature of the testimony and the names of the witnesses. Such signed statement shall be presented to the accused, if demanded by her.

(g) The Executive Committee shall receive and shall consider with reasonable despatch, any complaint filed in writing by any student who feels that she has been unjustly treated by any member of the Association. Such complaint shall be adjudicated in accordance with the regular procedure of the Executive Committee.

(h) The Executive Committee may refer any case to the College Council for discussion before final decision and may submit any of its judicial decisions to

the College Council for review; and must review all cases in which a penalty of suspension or dismissal from the Association has been pronounced.

(i) Suspension from the Association shall be accompanied by a recommendation to the College Council to be conveyed to the College Administration or to the Executive Committee of the Faculty that the convicted student be suspended from college for a contemporaneous period.

Dismissal from the Association shall be accompanied by a recommendation to the College Administration or to the Executive Committee of the Faculty that the convicted student be dismissed from College, or be requested to withdraw from College at a specified time.

(j) In all cases tried, appealed or reviewed before the Executive Committee of the Association, the accused student shall be heard personally in her own defense before sentence is determined, unless she shall with the approval of the court in question, choose to send to that body a written statement or a representative.

(k) All questions of interpretation of this Constitution shall be referred to the College Council, whose decision shall be final.

Section 3. The purpose of the Advisory Council is to advise the President of the Association, the Executive Committee, or the Association as a whole in matters of general interest. Such matters

may at any time be referred to the Advisory Council for deliberation and report. Action on such questions shall be deferred until the Advisory Council has had opportunity to report. It is not within the province of the Advisory Council to initiate action.

Section 4. It shall be the duty of the Nominating Committee to nominate officers of the Association for the ensuing year, in accordance with the provisions of Article IX, Section 1.

Article VIII—Meetings

Section 1. (a) A meeting of the Association shall be held at least once a month at the call of the President. Special meetings may also be called at the discretion of the Executive Committee of the President.

(b) Two-thirds of the members of the Association shall constitute a quorum. Unless otherwise herein provided, a majority vote of those present shall be binding.

(c) Every student is expected to attend all meetings of the Student Government Association.

Section 2. Regular monthly meetings of the Executive Committee shall be held at a time designated by the President of the Association. Special meetings of the Committee may be called by the President.

Section 3. The rules contained in *Roberts' Rules of Order* shall govern the

Association in all cases to which they are applicable, provided they are not inconsistent with the By-Laws of the Association.

Article IX—Elections

Section 1. Officers of the Association for the ensuing year shall be nominated by a Nominating Committee. Further nominations may be made from the floor at the meeting of the Association at which the report of the Nominating Committee is presented, and all nominations shall be immediately posted. The Nominating Committee shall begin its work during the first week of the second semester.

Section 2. Elections shall begin one week after the announcement of nominations, and shall be conducted by a system of preferential voting.

Section 3. The President, Vice-President and Secretary shall be elected from the Senior Class; the Treasurer from the Junior Class; two House Presidents from the Senior Class; two from the Junior Class, and two from the Sophomore Class.

Section 4. Should a vacancy occur in any office of the Association, or in the Executive Committee, it shall be filled by a special election by the Association from nominees selected by the Nominating Committee.

Temporary vacancies shall be filled by appointment by the Executive Committee.

Article X—Secret Organizations

All secret organizations are forbidden by order of the Board of Directors of the College.

Article XI—Amendment and Revision

An amendment or revision of the Constitution or By-Laws of the Association may be proposed by the Executive Committee or by a member of the Association at a regular meeting. A vote shall be taken by the Association, not sooner than one week after the proposal, said revision or amendment to have been posted on the Association Bulletin Board during the intervening time. After endorsement by a three-fourths majority of the Association, said amendment or revision shall be presented, through the College Council, to the Faculty for ratification. Upon ratification of the Faculty, it then becomes valid and binding upon the whole Association.

Each year the President of the Association shall appoint a special Committee of the College Council to review the Constitution and By-Laws and to recommend whatever revision or amendment is found advisable.

BY-LAWS
OF THE SWEET BRIAR STUDENT GOVERNMENT ASSOCIATION

College Citizenship

Good citizenship demands in addition to the observance of the fundamentals of personal honor the observance of such rules as are found necessary for the maintenance of an harmonious and student-like atmosphere, and for the protection of every student in her person and in her reputation, and for the upholding of the reputation of her college. Infringement of these rules is not in itself a breach of honor but entails punishment and repeated or wilful disregard of them entails separation from the student body. Each student is in honor bound to report herself to the proper authority for any infraction of the rules and is urged to do so without waiting for a reminder. It is also her obligation to see that misdemeanors among her fellow students are stopped, and if serious or continued, are dealt with by the proper authorities. The officers and committee members of the Association are merely our representatives for maintaining the high standards of our college life, and their service in no way relieves any student of her individual responsibility.

I—Infractions

Infractions of the Student Government rules shall be classified as (a) Minor Offenses, and (b) Major Offenses.

(a) Such infractions of quiet and fire-prevention as shall entail a summons before the Executive Committee shall constitute a Minor Offense. (See By-Laws No. II, Section 1.)

(b) An infraction of a rule not directly under the jurisdiction of the Proctors shall constitute a Major Offense.

II—Penalties

Section 1. *Minor Offenses.*

(a) Each proctor shall keep a record and make a daily report to her House President of every student who has been proctored during the preceding twenty-four hours. If three such reports are recorded against one student she shall receive a reprimand and warning from her House President. Two additional reports constitute a Minor Offense, for which she shall be summoned before the Executive Committee for trial. One report against a proctor shall constitute a minor offense. The following penalties may be imposed, at the discretion of the Executive Committee sitting as a judicial body:

(1) Withdrawal of privileges.

(2) Period of confinement to campus.

(b) After the first Minor Offense, one additional report shall constitute a Second Minor Offense, with penalties as above.

(c) After the Second Minor Offense, one additional report shall constitute a Third Minor Offense. Such a case may, at the discretion of the Executive Committee, be appealed by the Executive Committee to the College Council for adjudication.

Section 2. *Major Offenses.*

(a) The Executive Committee shall have original jurisdiction in the case of Major Offenses. The College Council shall have jurisdiction on appeal or review.

(b) Among the penalties that may be imposed for Major Offenses are the following:

(1) Withdrawal of privileges.

(2) Period of confinement to campus.

(3) Public acceptance of parole, a personal pledge that the student will be especially scrupulous in keeping all rules and in general conduct, with the understanding that any future infringement will be more serious for her than for other students.

(4) Suspension from the Student Government Association.

(5) Dismissal from the Student Government Association.

Section 3. *Conditions Governing Penalties.*

(a) Every penalty shall be communicated and *defined* to the penalized student in writing and a report of such penalties as involve the College Administration shall be made to the Dean's office.

(b) Suspension or dismissal shall be regulated according to the provisions in Article VII, Section 2 (i).

III—Proctor System

Under the general jurisdiction of the Proctors shall be the rules of Quiet, and of Fire-Prevention.

Section 1. *Quiet.*

(a) Reasonable quiet shall be observed always in and around all college buildings.

(b) On each week-day there shall be no disturbance in the dormitories during the following quiet hours:

8:30 to 12:05 A. M. (except Saturday).

7:30 P. M. to 10:00 P. M. (except Friday and Saturday).

(c) There shall be absolute quiet after 10:30 P. M.

(d) There shall be no undue noise or playing of musical instruments during Chapel Services within hearing distance of the Chapel.

(e) The spirit of Sunday shall be observed throughout the day.

Section 2. *Fire-Prevention Rules.*

(a) There shall be no sternos or candles used in the dormitories.

(b) There shall be no fire made in any room.

(c) There shall be no climbing or sitting on fire escapes, nor shall anything be placed on the fire escape or ladders.

(d) All rules formulated by the Faculty-Student Committee on Fire Prevention and Regulation shall be strictly observed.

IV—Campus Regulations

Section 1. No student may be off immediate campus after dark except to go to and from the Music building, the Inn, and faculty residences.

Section 2. No student may leave campus for a night at any time without permission from the Dean's office.

Section 3. Students absent from campus at night in accordance with regulations are expected to return by 10:30 P. M., except upon special permission from the President of the Association. (See By-Laws No. VII, Section 5, 4.)

Section 4. No student may be out of the residential quadrangle after 10:30 P. M. without permission from the President of the Student Government Association.

V—Smoking

Section 1. Students are not to smoke in public places such as stations, stores, hotels, or roads, except in private cars or in cars or buses hired by a group. They may not smoke anywhere in Amherst, Lynchburg, or in neighboring college towns except in private homes in which the student is a guest, and in the places listed below:

(a) In Amherst and vicinity — Mrs. Wills's house, Mrs. Davidson's house and Mrs. Jordan's house.

(b) In Charlottesville and Lexington:

(1) In private rooms of hotels and boarding houses and in fraternity houses.

(c) In Lynchburg:

(1) Virginian Hotel: in the dining room during meals and on the mezzanine.

(2) Jenny's Tea Room: in the tea room at meals and in the special lounge upstairs when available.

Section 2. Smoking places and hours at Sweet Briar.

There shall be no smoking on Sweet Briar property except in the places listed below:

(a) Outdoors—Until dark:

(1) Dell at West End of Campus.

(2) Sunset Road to pasture gate beyond orchard. (It is under-

stood that the Sunset Road begins in the vicinity of the big elm, but the privilege of smoking on the road does not include smoking around the baseball field and athletic grounds.)

(b) Indoors:

(1) After breakfast until 8:30 A. M. (Sundays 10:00 A. M.)

(2) After lunch until 1:30 P. M. (Saturdays 2:30 P. M.; Sundays 3:00 P. M.)

(3) After dinner until 7:30 P. M.

(c) Places:

(1) Gray—Senior Parlor. The Student Government Office.

(2) Grammar Common Room.

(3) Randolph—Large Parlor (right of entrance).

(4) In Grammar Common Room only, from ~~10:00~~ to 10:25 every night except Saturday.

VI—Drinking

The drinking of intoxicants is not countenanced by the Student Government Association of Sweet Briar College.

VII—Chaperonage and Social Affairs

For week-ends, dances or ball games away from Sweet Briar, for dances at Sweet Briar, and for chaperonage at the Virginian Hotel (Lynchburg) on Satur-

day night, chaperons shall be secured by the Dean's Office. In other cases the permission shall be given and chaperons shall be secured by the President of the Student Government Association in accordance with the provisions of the Student Government Constitution and By-Laws, and guided by established precedents which (a) each spring shall be critically reviewed by the outgoing and incoming Presidents of the Association, in conference with the Dean; (b) ~~shall be approved by the College Council, and~~ (b) shall be recorded in the Dean's Office and in the Office of the Association. In all cases where it is within her province to appoint the chaperon, the President of the Association shall herself be considered as sufficient chaperon.

Section 1. *Campus Social Affairs.*

The regulations for campus social affairs are made by the Dean's Office in co-operation with the President of the Association ~~(and are filed in the Student Government Office)~~

The Executive Committee of the Student Government Association is responsible for the administration of these regulations (See page 64.)

(a) Permission for dates on Saturday and Sunday must be obtained by signing the proper forms before noon of the day on which the guest is expected. Freshmen must sign with the General Faculty Adviser to Freshmen; all other students in the Student Government Office. Emergency permissions must be obtained

directly from the President of the Association, but may be obtained only in case of real emergency. Each student must sign for her own guest.

(b) Visiting hours on Sunday are until 10:00 P. M. for Juniors and Seniors; until 7:30 P. M. for Freshmen and Sophomores.

(c) No students except Juniors and Seniors are expected to entertain men at college during the week except in very special instances. Permission must be obtained from the President of Student Government. Visiting hours during the week are until 10:20. On Saturday, men must leave before 10:45 P. M. Men must be presented to the chaperon committee on Saturday night as soon as possible after the receiving line is formed.

(d) Freshmen may not have dates on two consecutive Saturday nights.

Section 2. *Walking, Horseback Riding, and Swimming.*

1. There shall be no walking or riding in unsuitable places or at unsuitable hours.

2. There shall be no walking in groups of less than three outside of college limits without permission from the President of Student Government. (See Senior Privileges.)

3. There shall be no horseback riding or swimming in contravention of the rules of the Athletic Association.

4. No student shall ride horseback alone with men. Two or more students

may ride with men by permission from the President of the Student Government Association, who shall hold one of the students responsible for the group. Under unusual circumstances exception to this rule may be made by the President of the Student Government Association.

5. No student shall go swimming alone with men. Two or more students may go swimming with men together with a member of the swimming Council and only by permission of the President of the Student Government Association, who shall hold one of the students responsible for the group. (For the present this privilege is withdrawn by Executive order.)

Section 3. *Riding in Automobiles.*

1. There shall be a Faculty chaperon with every group of students riding in hired cars not approved by the college.

2. Seniors, Juniors and Sophomores may ride unchaperoned with men before dark between Monroe and Clifford. Freshmen must be chaperoned by a member of the Executive or Chaperon Committee. Parties must be listed in the Student Government Office before leaving and must report their return. A Senior may ride unchaperoned to or from Lynchburg with a man in the daytime and may return from Lynchburg in a car with a man after dark provided that she be on campus by 8:30 o'clock. She should so register her intention in the Student Government Office or, in case of an emergency with the chaperon at the Virginian or

by telephone to the President of the Student Government Association, and upon her arrival on campus register her return in the Student Government Office. A Freshman, Sophomore, or Junior may ride to or from Lynchburg with a man in the daytime, provided she is chaperoned by a member of the Executive or Chaperon Committee.

3. For riding under other circumstances permission must be obtained from the President of the Association.

4. On no occasion shall a student accept offers of rides on any public roads except from those persons on the list approved by the Deans' Office and posted on the Student Government Bulletin Board.

Section 4. *Amherst.*

1. Students may go to dinner in Amherst in an approved car. If men are included in the party special approval of transportation arrangements must be obtained from the President of the Student Government Association.

2. Parties must be listed in the Student Government Office before leaving and must record their return.

Section 5. *Lynchburg.*

1. Dignified behavior shall be observed in Lynchburg at all times.

2. There shall be no dates with men after 7:30 P. M. (See article VII, Section 3, part 2.)

3. At no time shall there be dancing in public places in Lynchburg.

4. Every student shall return promptly to campus by 8:30 P. M., except upon special permission of the President of the Association.

5. *Dining in the Virginian Hotel.*

(a) A representative of the Dean's Office will have dinner at the Virginian on Saturday night. (See Class Privileges.)

6. No student may go to Lynchburg on Sunday without permission from the President of the Association.

7. A group of girls may go into Lynchburg for motion pictures, theaters, lectures, and concerts, in the evening, in a car approved by the college, if permission is obtained from the President of the Association, and if one girl takes the responsibility for the group. Freshmen and Sophomores must be accompanied by an upper-classman who assumes responsibility.

VIII—Hazing

There shall be no hazing at any time.

IX—Freshman Training

At the beginning of the year all new students shall be divided into groups and trained by the members of the Executive Committee, on the Student Government Constitution, By-Laws, and unwritten laws. This training shall be carried on for two weeks, at the end of which time an examination shall be held,

the grades of which shall be posted. Each member of the Executive Committee shall be responsible for her group until all shall have passed the examination. Attendance upon the training classes is compulsory upon all new students.

X—College Property

Students are expected to show careful consideration for College buildings, grounds, or any other college property.

XI—System of Points

The purpose of the System of Points is to prevent any student from engaging too extensively in extra-curricular activities. No student shall hold offices credited with more than fourteen points during any academic year.

14 Points

President of Student Government Association.
President of Y. W. C. A.
President of Athletic Association.
President of Dramatic Association.
Editor-in-Chief of *Sweet Briar News.*
Editor-in-Chief of the Annual.

10 Points

Editor-in-Chief of Magazine.
Secretary of Student Government.

8 Points

Business Manager of Annual.
Business Manager of *Sweet Briar News.*

Treasurer of Student Government.
Associate Editors of the *News*.
Chairman of the Chaperon Committee.
President of the Glee Club.
Head of Choir.

6 Points

Vice-President of Student Government.
Secretary of Y. W. C. A.
Treasurer of Y. W. C. A.
Treasurer of Athletic Association.
President of International Relations.
President of Tau Phi.
House Presidents.
Business Manager of Glee Club.
Head of Basketball.
Head of Hockey.
Head of Riding.
Head of Lake.
Presidents of Departmental Clubs.
Head of Orchestra.
Advertising Manager of the *News*.
Circulation Manager of the *News*.

4 Points

Class President.
Vice-President of Y. W. C. A.
Vice-President of Athletic Association.
Vice-President of Dramatic Association.
Secretary and Treasurer of Dramatic Association.
Secretary of Athletic Association.
Head of Baseball.
Head of Lacrosse.
Head of Track.
Business Manager of the Magazine.

Staff Members of the *News*.
Staff Member of Magazine.
Head of Archery.
Head of Tennis.
Head of Athletic Store.
Head of Hiking.
Head of Dancing.

2 Points

Member of Dramatic Committee.
Member of Social Service Committee.
Member of Extension Committee.
Other offices of International Relations, Tau Phi. and Departmental Clubs.
Member of the Chaperon Committee.
Chairman of the Committee on Religious Meetings.

XII—Eligibility

Section 1. No student who is deficient in her academic work is eligible for office in the Association. No student who is not in good standing with the Association may hold office in the Association. No student who is deficient in her academic work or who is not in good standing with the Association is eligible for election as May Queen. Deficiency in academic work shall be defined as failure to maintain a credit ratio of 1.0 as defined by the Dean's office. Not being in good standing with the Student Government Association shall be defined as being under any penalty imposed by the regular authorities of the Association for a major offense.

Section 2. To be eligible for the office of President of the Association a student must have obtained in addition to her credit ratio of 1.0 for the preceding years, a credit ratio of 1.5 for the preceding semester with no F. A member of the Student Executive must have in addition to her credit ratio of 1.0 for her preceding years a credit ratio of 1.2 for the semester preceding her election. The President of the Freshman class may not be elected until the six weeks grades have been reported, and no student warned in any subject may be eligible.

Section 3. The standards for retention of office are the same as those for eligibility. An office holder who does not maintain the required standards must resign.

XIII—Dues

The dues of the Student Government Association shall be $2.50 per year. Every student is expected to pay her dues to the Student Government Association by October 1. Failure to do so constitutes an infraction of the Student Government regulations and will be dealt with accordingly.

Regulations for Campus Social Affairs

The regulations for campus social affairs are made by the Dean's Office in co-operation with the President of the Association and are filed in the Student Government Office. The Executive Committee of the Student Government Associ-

ation is responsible for the administration of these regulations. (See VII, Section I.)

THE COLLEGE COUNCIL

Section 1. The College Council is composed of the President of the College in an advisory capacity, the Executive Committee of the Student Government Association, and nine members of the Faculty, including the Dean, the General Freshman Adviser and seven members elected by the Faculty.

The Chairman of the College Council is the President of the Student Government Association.

Section 2. (a) The primary purpose of the College Council shall be to act as an intermediary body between the Faculty and the students.

All matters which are to be presented to the Faculty or to the Executive Committee of the Faculty by the Student Government Association shall, prior to such presentation be discussed by this Council. If, by majority vote, the Council disagrees with the original decision of the Executive Committee, the Executive Committee may, in its discretion, present the matter in question directly to the Faculty or to the Executive Committee of the Faculty.

(b) The Council may discuss topics of general and special interest to the college community, and offer recommendations to the Faculty or to the

Executive Committee of the Faculty or to the Student Government Association.

(c) It shall be the further duty of the College Council to act as a Court of Appeals whenever an appeal is taken from a judicial decision of the Executive Committee. Such appeal may be taken either directly by the student convicted, or by the Student Government Association meeting as a Committee of the Whole, in case such appeal by the Association is sustained by a written petition signed by at least one-half of the members of the Association.

After such judicial review the College Council may in its discretion impose a substitute penalty, which shall be final except as provided in other sections of this article. In all cases submitted to the College Council for appeal, discussion, or review, the College Council shall have the same powers and duties as are vested in the Executive Committee when sitting as a Court. See Article VII of the Constitution, Section 2, (c), (d), (e), (f).

(d) The College Council shall have original jurisdiction in all cases involving academic honor.

(e) All questions of interpretation of this Constitution shall be referred to the College Council, whose decision shall be final.

(f) At the request of two members of the College Council, any case involving infraction of the rules may be brought before the Council for review

and re-adjudication, after action taken by the Executive Committee.

(g) A final appeal may be taken from a judicial decision of the College Council to the Executive Committee of the Faculty, (1) by the convicted student only in case the decision involves the penalty of dismissal, or suspension; or (2) by the Student Government Association, acting as a Committee of the Whole, in case such appeal is sustained by a written petition signed by at least one-half of the members of the Association.

(h) In all cases tried, appealed or reviewed before the College Council, the accused student shall be heard personally in her own defense before sentence is determined, unless she shall with the approval of the court in question, choose to send to that body a written statement or a representative.

Section 3. Regular monthly meetings of the College Council shall be held at a time designated by the Chairman, subject to the approval of the Council. Special meetings of the Council may be called by the Chairman.

Section 4. The rules contained in *Roberts' Rules of Order* shall govern the College Council in all cases to which they are applicable, provided they are not inconsistent with the By-Laws of the Association.

FACULTY RULINGS

ACADEMIC

I—Registration

1. All students must have completed their registration before 6 P. M. on the day of convocation at the opening of the academic year.

Registration consists of signing a registration slip in Gray Hall, paying the college fees and enrolling for classes.

2. A fee of five dollars will be charged for each registration subsequent to this time.

II—Courses of Study

1. Registration for Classes.

Registration in all college classes shall be closed two weeks after the opening of the semester and no class may be entered subsequent to that date.

2. Late Entrance to Classes.

A student who wishes to enter a class after the general registration must obtain permission signed by the Dean and the instructor, and present it to the Registrar. She will be enrolled in the class only when the Registrar's card is presented to the instructor.

3. Dropping Courses.

No student may drop any course without written permission signed by the Dean and the instructor, and presented to the Registrar. The student shall be considered a member of the class until the Registrar's card is presented to the instructor.

No student will be permitted to drop any course within four weeks of an examination period without the special permission of the Executive Committee of the Faculty.

4. Number of Courses.

Maximum — No student may carry more than sixteen credit hours of academic work without special permission from the Dean.

Minimum—No student will be allowed to carry less than twelve credit hours of academic work unless she is taking non-credit courses in music or art, in which case she must carry at least nine credit hours. Exceptions to this ruling may be made by the Executive Committee.

III—Grades

1. Six letters are used in reporting grades:

A indicates excellent work.

B, good.

C, fair.

D, poor but passing.

E, a condition which can be made up by examination.

F, a failure which can be made up only by repeating the course in class.

2. Grades above D are called credit grades.

IV—Credits and Class Standing

1. A student must present 120 semester hours credit for graduation in addition to the four semester hours required in Physical Training.

Each semester hour graded A counts 3 quality points; B, 2; C, 1. Every student must have for graduation 120 quality points and a credit ratio of 1.0 for her entire course. The credit ratio is the ratio of the total number of quality points to the total number of hours taken. Hours of physical education are not included. A credit ratio of 1.0 is equivalent to a C average.

2. In order to rank as a Senior, a student must have passed 88 semester hours of work with 88 quality points and a credit ratio of 1.0 in the first three years of work.

No student who has failed to make up a condition incurred in her Freshman year may be given Senior class standing.

The case of any student whose credit ratio at the end of the first semester of her Junior year is below 1.0 or whose credit ratio for the first semester of her Junior year is below 1.0 shall be presented to the Executive Committee of the Faculty for special consideration

with reference to her return to college the following fall.

3. To be a Junior a student must have passed 52 semester hours and have 52 quality points.

No student who has an entrance condition may be given Junior class standing.

4. For Sophomore standing a student must have passed 26 semester hours and must have 26 quality points.

Sections 2, 3, 4, refer to requirements for class standing at the opening of the college year. At the beginning of the second semester the requirements are as follows:

For Senior standing 104 semester hours and 104 quality points, a credit ratio of 1.0.

For Junior standing 70 semester hours and 70 quality points.

For Sophomore standing 39 semester hours and 39 quality points.

5. A student transferring from another college is required to make for graduation a credit ratio of 1.0 upon the work pursued at Sweet Briar College. Credit accepted on transfer does not affect the credit ratio.

6. Credit accepted for summer session work does not affect the credit ratio.

7. At the end of the first six weeks of the academic year, each department will hand in to the office a list of those students who have failed to make sat-

isfactory grades. Such students will receive warning that their work is unsatisfactory.

V—Conditions and Examinations

1. All entrance conditions must be removed before the beginning of the second semester of the Sophomore year. No exceptions will be made to this rule except by special permission from the Dean.

2. Notice of conditions or failures shall be sent from the Registrar's office to the students as soon as possible after the Faculty reports are filed. The student shall report immediately thereafter to the head of the department in which the condition or failure has occurred.

3. A student must complete a course in which she has failed to pass unless permission to make a substitution is granted by the Faculty.

4. Conditions or failures should be removed within a year from the time incurred. Whenever a student fails to meet this requirement, her case shall be referred by the Dean to the Executive Committee of the Faculty.

5. An examination to remove a condition may be given whenever the head of the department considers it expedient.

6. When a condition is made up by examination the recorded grade for the course shall be no higher than D.

7. When a student fails to pass one examination to remove a condition, the grade E is changed to F and the course must be repeated.

8. A student in any department found to be deficient in English may be referred to the department of English for special work in composition.

VI—Class Appointments

In case of the non-appearance of an instructor, without posted notice, students shall remain in the classroom for ten minutes after the second bell has rung.

VII—Religious Life and Services

Sweet Briar College is non-sectarian but it strongly emphasizes the fundamental principles of Christianity. Religious exercises and Sunday services are held in the Chapel. Attendance, although voluntary, is expected.

The opportunities for individual and group worship at Sweet Briar include:

A weekly Sunday church service.

Two week-day chapel services.

One weekly musical hour.

Occasional series of services conducted by visiting leaders of religious thought.

Services at special seasons—including:

Thanksgiving, Christmas and Lent.

Services and activities of the Y. W. C. A.

The chapel available for individual worship daily at stated periods.

VIII—Absence from Academic Appointments

1. From Class

(1) The maximum number of absences in any semester shall be six from a three-hour course, four from a two-hour course, and two from a one-hour course.

(2) (a) A student who in any given semester fails to secure an average grade of C shall during the following semester be limited to three absences from a three-hour course, two absences from a two-hour course, and one absence from a one-hour course. (b) A student who is warned in more than two subjects at the end of the first six weeks of the first semester shall also be subject for that semester to the limitation specified above under (2) (a).

(3) In each course the method of testing whether the work lost by absence has been satisfactorily made up shall be left to the judgment of the instructor.

(4) At the end of each semester, the total number of absences of a student in all courses will be added together, and for each three such absences, or fraction thereof, in excess of the total maximum number of absences one-half a credit hour will be deducted from the student's record for the semester.

(5) Cases of protracted illness or serious family trouble will be given consid-

eration by the administrative officers of the college.

Students who are absent more than four weeks may re-enter classes only with the permission of the Dean and will be able to obtain full credit for the semester's work only in exceptional cases.

2. From Examinations

If a student is unable on account of illness to take an examination at the time scheduled, she must secure a physician's certificate of illness and present the same to the head of the department in which the examination was missed, who will set the time for a special examination. Absence for other reason than that of illness will be considered as cause for a forfeiture of credit in the course, unless the student presents for such absence reasons satisfactory to the Faculty.

3. From College Before or After a Vacation or a Recess

An absence from the last recitation of a class before a vacation or the first recitation after a vacation, shall count as two absences.

All excuses for absence from college after a vacation or recess must be presented to the Dean by letter or telegram before the opening day of college. Only those excuses will be accepted which are occasioned by illness of the student or some serious family condition. A student offering such excuses must in the first case present a doctor's certificate on

her return, and in the second case a letter of full explanation from her parent or guardian. Any student whose absence is unexcused will be required to pay a fee of ten dollars ($10) upon her return to college.

IX—Freshman and Sophomore Advisers

1. All first year students shall be divided into groups and each of these groups shall be assigned to a member of the Faculty. The Faculty member in charge of such a group will make himself familiar with the courses of study of the students in the group, and will keep in close touch with the work of each student, with her special problems and her interests, in order to give her intelligent advice and direction.

First year students shall report monthly to their advisers for conference and counsel, the time for such consultation being in each case fixed by the Faculty adviser.

2. Second year students shall continue under the direction of their first year advisers until they have chosen their major subjects, after which time their work will be directed by the head of the department in which they are majoring.

SOCIAL

I—General

Hazing of any kind is expressly forbidden.

No students may have automobiles at Sweet Briar.*

II—Absence from College

1. All over-night absences from college must be approved by the Dean's Office.

2. Such approval is subject to the following limitations:

(a) *Freshmen* are not expected to be away over-night during the first six weeks of academic work.

Freshmen may not be away from the college more than *five* nights during the first semester. Not more than three of these nights may be consecutive. They may not be away more than *six* nights during the second semester and not more than three of these nights may be consecutive, except that a Freshman who has a credit ratio of 1.0 or above in the first semester may be away for four nights consecutively.

(b) *Sophomores* may not be away from the college more than *seven* nights during a semester and not more than four of these nights may be consecutive.

(c) *Juniors* may not be away from the college more than *ten* nights during a semester. Not more than five of these

*See Senior Privileges.

nights may be consecutive and an absence of such length shall not be taken more than once in a semester.

(d) *Seniors* may have over-night absences limited by the general rule for class absences and subject to the approval of the Dean's Office; but they may not be away more than five nights consecutively and that not more than once in a semester.

3. Dances:

A student attending dances is to be chaperoned:

(a) When attending college dances or leaving Sweet Briar for the purpose of going to a dance, by a chaperon provided or approved by the Dean's Office.

(b) When visiting elsewhere than at home,* by the hostess in whose home she is visiting.

4. No student may at any time attend a public subscription dance.

III—Chaperonage

Approved chaperonage is required:†

1. For entertainments away from Sweet Briar after 6:15 P. M. This includes theatre attendance, dances, lectures, dinners, etc.‡

2. For ball games of any kind.

3. For motoring under any circumstance, and for driving with men.§

(See footnotes, page 77.)

4. For all entertainments at the college at which men are present.

5. For a Freshman going to a hotel. In this case an upper class girl may act as chaperon.

Senior Privileges

1. Seniors may ride in cars in Lynchburg to the end of Peakland with men unchaperoned before 6 P. M.

2. Seniors may lunch and dine at the Virginian in the public dining room with men unchaperoned.

3. Seniors may walk to the station and off campus with men in the daytime.

4. Two Seniors with two men may come back in the same car from dinner at Amherst before 9 o'clock unchaperoned.

5. Seniors may have their own cars at Sweet Briar after the close of the Senior examination period. These cars must be registered with the Dean.

Student Organizations

The Faculty requests treasurers of all student organizations to consult the

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*When a student is visiting at home, the responsibility rests with her parents, not with the college.

†See By-Laws of Student Government Association for details of approval (pages 51 and 52).

‡See By-Laws VII, Section 5-7, p. 59.

§See Senior Privileges and By-Laws VII, Section 3-2, page 56.

Treasurer of the College at the opening of the college year concerning a set-up of their books and to submit their accounts to his office for audit at the expiration of their terms of office.

The Athletic Association

Life at Sweet Briar is essentially an outdoor life. Because of this, students take advantage of the splendid opportunities offered for sport of almost every kind. You become a member of the Association on the payment of eight dollars annually, your Freshman and Sophomore years, and are then entitled to the use of all athletic property, such as tennis courts, hockey, fields, boats, canoes, and so forth. All sports, whether organized or informal, are under the control of the Athletic Association and the department of Hygiene and Physical Education. In order to recognize good work, awards are given by the point system, consisting of class numerals, college seals, sweaters and blazers.

CONSTITUTION OF THE SWEET BRIAR ATHLETIC ASSOCIATION

Article I—Name

The name of the organization shall be the Sweet Briar Athletic Association.

Article II—Purpose

The aim of the Sweet Briar Athletic Association shall be to further interest in gymnastic, outing and athletic activities and dancing as a means of promoting physical efficiency and good sportsmanship.

Article III—Membership

Any student enrolled in Sweet Briar College, upon payment of the Association dues, is automatically entitled to membership. Students who are not members of the Athletic Association and are using Athletic Association equipment, must pay a fee for the use of the equipment.

Article IV—Officers

Section 1. The officers of the Sweet Briar Athletic Association shall be a President, Vice-President, Secretary and Treasurer.

Section 2. The Executive Committee shall be composed of the four officers of the Association, the heads and managers of all organized sports and a representative of the department of Physical Education.

Article V—Election

Section 1. Nominations for officers shall be made by a nominating committee appointed by the President of the Association. Each college class shall be represented on the nominating committee. The Committee shall include in the nominees for any office any member of

the Association, whose name is presented to them by a petition signed by twenty-five members of the Association. Elections shall be held not sooner than one week following the posting of candidates and shall be decided by preferential ballot. Only Juniors and Sophomores are eligible for nomination for President and Vice-President. In case of a tie, the President shall cast the deciding vote.

Section 2. The new officers shall enter upon their duties at the beginning of the following college year.

Section 3. (a) The committee for selecting the new heads and managers of sports shall consist of the retiring officers and the new officers of the Association, and a member of the department of Physical Education.

(b) A Head of Sport shall nominate, and with the consent of the Executive Committee appoint an Assistant Head of Sport, when she is needed.

Section 4. The Captain of a team in any sport shall be elected by the team and substitutes of that team.

Article VI—Duties

Section 1. It shall be the duty of the President to call and preside at all meetings of the Association; to call and preside at all special meetings; to call and preside at all meetings of the Executive Committee; to appoint special

committees and to exercise a general supervision over the interests of the Association.

Section 2. In the absence of the President, the Vice-President shall assume the President's duties. She shall keep a permanent record of points won by each member of the Association, and shall order class numerals, college seals, sweaters and blazers as they are needed.

Section 3. It shall be the duty of the secretary to record all meetings of the Association and the Executive Committee in a permanent record, which shall be accessible to all members of the Association; at each meeting to read the minutes of the previous meeting; to carry on all general correspondence pertaining to the Association, which must be approved by the President of the Association; on the basis of the reports of the Heads of Sports and the officers, to prepare a summary of work done during the year, which is to be kept in the Association files.

Section 4. It shall be the duty of the Treasurer to take charge of the finances of the Association, to collect dues from the members of the Association, and fees from the non-members, to keep a strict and permanent record of all receipts and expenditures, which shall be accessible to all members of the Association; to be ready at any meeting of the Executive Committee to give a report of the finances of the Association; to present a copy of a summary of the finances for the year to the President of the College.

Section 5. It shall be the duty of the Head of a Sport, in co-operation with the Department of Physical Education:

(a) To submit, at the first meeting of the Executive Committee, an estimate of the expenditure required by that sport for the year.

(b) To purchase and care for all the equipment used for that sport.

(c) To choose class and varsity teams and squads.

(d) To coach the various teams in the sport.

(e) To plan a schedule of games for the season.

(f) To arrange training rules, practices, games and meets, including the officials.

(g) To submit at the end of the season, to the Secretary of the Association a report of the sport, including an inventory of the equipment and an itemized statement, signed by the Treasurer, of the expenditures of the sport.

(h) To submit at the end of the season, to the Vice-President of the Association a list of students receiving points in that sport.

Section 6. In sports where a manager is appointed, it shall be her duty in consultation with the Head of that Sport, to prepare the budget, purchase and care for all equipment, and make arrangements for outside games.

Section 7. It shall be the duty of the captains of the various teams to report promptly to the Head of the Sport, the

election of members of their respective teams, and to keep a record of their attendance at practices.

Section 8. It shall be the duty of the Executive Committee:

(a) To attend to the general management of the affairs of the Association.

(b) To prepare a budget for the coming year.

(c) To decide all questions of the point system. All questions before the Executive Committee shall be decided by majority vote.

Article VII—Dues

The dues of the Athletic Association shall consist of an annual fee of eight dollars ($8.00) for each member of the Freshman and Sophomore classes, and for each entering student. Upperclassmen who have paid their dues Freshman and Sophomore year, are entitled to membership in the Association without further payment. Dues will not be refunded to a student withdrawing from college. Transferring students shall pay $8.00 if they enter as Sophomores, or, if entering as Juniors or Seniors, they take required work in physical education.

Article VIII—Meetings

Section 1. A meeting shall be held in May to vote on the Secretary's and Treasurer's reports for the year. The Secretary's and Treasurer's reports for the year shall also be published in a May issue of the Sweet Briar News.

Section 2. Ordinary meetings of the Association shall be called at the discretion of the President.

Section 3. Special meetings of the Association shall be called by the President at the written request of fifteen members of the Association.

Section 4. The President shall call a meeting of the Executive Committee as soon as possible in the fall, and thereafter when need arises.

Quorum. Two-thirds of the Association shall constitute a quorum. Two-thirds of the Executive Committee shall constitute a quorum.

Article IX—Amendments

This Constitution may be amended by two-thirds vote of the Association, subject to the approval of the faculty of the College. The proposed amendments shall be posted at least one week before being submitted to the vote of the Association. The Executive Committee of the Association has the authority to pass on all changes in the point system.

ATHLETIC ASSOCIATION BY-LAWS

I—Order

All questions of order shall be decided by standard authority on Rules of Order.

II—Eligibility

Section 1. All members of the Athletic Association, if physically qualified

in the judgment of the physician, may join any sport, provided they agree to the rules of the sport. No student may take part in any form of competitive athletics until 48 hours of her menstrual period has elapsed.

Section 2. Members of the Athletic Association Executive Committee, or of a varsity team, must be in good standing with the Student Government Association.

Section 3. (a) Only members of the association maintaining a credit ratio of 1.2 in the previous semester, may hold a position on the Executive Committee.

(b) A student on teams may represent that class of which she is a member; membership shall be determined by her credits in the Registrar's office. Exceptions to this rule may be made by the Dean and the Director of Physical Education, in consultation.

III—Appeal

Appeal from any decision of the Executive Committee may be presented to the Association by one-fifth of the membership of the Association.

IV—Colors

The colors of the Athletic Association shall be green and white.

V—Class Championship

The class winning the highest number of points in sports each year shall have

its numerals placed on a permanent record to be hung in the gymnasium.

VI—Athletic Point System

Section 1. **Points Awarded to Individuals.**

Numerals	1,000
Monogram and Sweater	2,500
Blazer	4,000

Officers

President	400
Vice-President	300
Secretary	300
Treasurer	350
Head of Basketball	300
Head of Hockey	300
Head of Lake	300
Head of Riding	300
Head of Tennis	250
Head of Track	——
Head of Baseball	——
Head of Dancing	200
Head of Archery	200
Head of Hiking	200
Head of Lacrosse	200
Mgr. Athletic Asso. Store	200*
Manager of Sport	200*
Asst. Mgr. Athletic Asso. Store	100
Assistant Head of Sport	100
Team Captain	60

Qualified Official in a Sport

Riding leaders (if they acquire their maximum number of points while acting as a leader) a semester	100

*When there are two managers each shall receive 100 points.

Hiking leaders (if they acquire their maximum number of points while acting as a leader) a semester	50
Members of the swimming council (each semester)	50
Student Coach (each semester)	50
B Rating	60
C Rating	30

Major Sports

Hockey and Basketball Teams

Team Number	Points
Varsity	400
Sub-Varsity	340
Interclass	200
Sub-Interclass	140
First	125
Second	90
Third	60
Fourth	45
Fifth	30
Sixth	25
Seventh	20
Eighth	15
Ninth	12
Tenth	10
Eleventh	8
Twelfth	5
Thirteenth	3

(Points are awarded only for the highest team an individual makes.)

Track and Lake

Class Team	100
Sub-Class Team (in case a member of the team is unable to enter)	60

Entering an event (sacrificed if member of class team)	20
Any first place	140
Any second place	100
Any third place	60
Novelty Events—	
Any first place	60
Any second place	40
Any third place	20
Passing Senior life-saving test	50
Passing Senior examiner's test (Not to be given for renewing the emblem.)	100
440-yard swim (credit only once a year)	40
Breaking an inter-collegiate record	2,000
Breaking a Sweet Briar record	400

(Full points are awarded each member of a team breaking a record. In case of any team winning a place in an event all points are awarded to each individual on that team.)

No points will be given in track and lake in excess of 400 points, excluding points given for the breaking of a Sweet Briar record. No girl shall hold her place on a class team if absent on Lake Day or Field Day without the permission of the Director of Physical Education, the team captain and the Head of Lake or Track.

Minor Sports

Archery

Breaking a Sweet Briar record (in tournament)	400

Breaking a Sweet Briar record (in tournament)	400
(in practice)	200
First place	200
Second place	140
Third place	90
Place on college team	150
Place on class team	100
Entering tournament (sacrificed if member of class team)	20
	20

Points in archery are cumulative.

Baseball

Interclass team	140
Sub-interclass	125
First class	100
Second class	50

La Crosse

Interclass team	100
Sub-interclass	60
First class	50
Second class	30

(In baseball and la crosse points are awarded only for the highest team an individual makes.)

Dancing

A grade	100
B grade	60
C grade	30

Hiking

Walking, a semester	150

Riding

Riding, a semester	80-150
Four-hour ride	40

Three-hour ride	30
Two-hour ride	20
"B" class riders who have secured their minimum number of points a semester	20

20 points given for passing the "B" class test.

Entering Amherst Fair or Sweet Briar Horse Show	20
Horsemanship, Amherst Fair or Sweet Briar Horse Show	
First place	100
Second place	60
Third place	40
Novelty Class	
First place	60
Second place	40
Third place	20

(Girls winning these points may use them toward their first semester riding points, but no credit shall be given for less than 80 points a semester.)

Tennis

Winner of College Ladder (each season)	150
Place on College Ladder (each season)	50
Place on class team	100
Entering tournament (sacrificed if member of College Ladder)	20

Points are not cumulative. There shall be no limit to the number of persons on the College Ladder, but members of the ladder must play the regulation number

of matches, as posted by the Head of Tennis each year, in order to remain on the ladder.

Section 2. Points awarded to classes in competition.

Competition for Class Championship

	1st place	2nd place	3rd place
Basketball	100	50	30
Hockey	100	50	30
Field Day	100	50	30
Lake Day	100	50	30
Archery*	40	25	10
Baseball	40	25	10
Tennis	40	25	10
Lacrosse	40	25	10

*Only one-half of the archery points are given each season, making a total for the year as indicated above.

Class Competition in Team Sports

Team	1st place	2nd place	3rd place
First	125	75	25
Second	75	45	15
Third	45	30	10
Fourth	30	18	6
Fifth	15	17	4
Sixth	12	12	2
Seventh	7	4	1
Eighth	4	3	..
Ninth	3	2	..
Tenth	2	1	..
Eleventh	1	..	..
Twelfth	1	..	..
Thirteenth	1	..	..

VII—Hiking

A hiking leader must accompany all parties hiking for points. If a hiking leader cannot be found, a substitute may be appointed by the Head of Hiking or by the president of the Association.

No credit shall be given for more or less than 150 points in one semester for hiking.

A twenty-minute rest is allowed for every 5 miles. If a longer rest is taken no credit will be given.

VIII—Horseback Riding

Section 1. **No student may go riding until a written permission from parent or guardian is filed in the office of the Department of Physical Education.** No student may ride alone off campus. No student may jump unless approved for jumping by the Riding Council and unless a qualified person is in charge.

Section 2. All students at Sweet Briar are to be divided into three classes, as follows:

A Riders: Riding leaders who are appointed at the beginning of each semester by the Head of Riding, and who may take out one or more C riders, or ride alone on campus.

B Riders: Students who have passed a definite riding test and who may ride in groups of three without a riding leader off campus, or alone on campus. B class riders may not act as riding leaders for

C class riders. Entering students may not take riding tests until they have been in college one semester.

C Riders: All girls who have not passed the riding test, and who may not ride without a riding leader.

Section 3. There shall be a Riding Council presided over by the Head of Riding and consisting of the riding leaders and the Director of Physical Education. It shall be their duty to make, interpret and enforce the rules for riding, subject to the laws of the Student Government Association and the Athletic Association, to punish offenders and to further the interests of riding at Sweet Briar. Riding with men, see Student Government By-Law, VII, Section 2.

IX—Swimming and Boating

Section 1. **No student may swim until a written permission from her parent or guardian is filed in the office of the Department of Physical Education.** No student may swim unless accompanied by an authorized proctor, and at specified times.

Section 2. No student may use the boats until she has passed the swimming test at Sweet Briar unless she is accompanied by a member of the swimming council or a holder of the Red Cross Senior Life Saving Emblem or the Intercamp Life Saving Emblem.

Section 3. No student may take out a canoe until she has passed the canoe

test. No student may go on the Lake in a canoe unless she has passed the swimming test and is accompanied by one who has passed the canoe test.

Section 4. There shall be a swimming council presided over by the Head of Lake, and consisting of a representative of the Department of Physical Education and the life guards appointed by the Head of Lake. It shall be their duty to make, interpret, and enforce the rules for swimming, boating, and canoeing, subject to the laws of the Student Government Association and the Athletic Association: to punish offenders and to further the interest of swimming at Sweet Briar.

THE DRAMATIC CLUB

That Dramatics should play an important part in the life of Sweet Briar is only natural, but this year it should even play a vital part. "Paint and Patches" can and does give you memories that are not to be forgotten, but besides these there are practical, everyday experience and pleasure to be gained. The membership is determined by try-outs, irrespective of classes, and these try-outs are based primarily on dramatic ability, also upon knowledge and work in the following lines:

Scenery, lighting, make-up, costumes.

CONSTITUTION OF PAINT AND PATCHES THE DRAMATIC ASSOCIATION OF SWEET BRIAR COLLEGE

Preamble

Whereas, we the students of Sweet Briar College, desire to form an Association for the purpose of creating and developing in ourselves an active interest in all branches of the drama, we do hereby, in accordance with an agreement between the Faculty and students, organize ourselves and establish the Constitution for the Dramatic Association.

Article I—Name

The name of this Dramatic Association shall be PAINT AND PATCHES.

Article II—Purpose

The aim of the Dramatic Association is to promote creative work and deeper knowledge of the technique of dramatic art.

Article III—Membership

There shall be two forms of membership, namely:—

1. Membership at large — Associate membership.

2. Club Membership—Active membership.

Article IV—Officers

Section 1. The Officers of the Dramatic Association shall be a President, Vice-President, Secretary, Treasurer and Assistant Secretary appointed by the President if she considers it necessary.

Section 2. There shall be an Executive Committee composed of the President, Vice-President, Secretary, Treasurer and a certain number of active members which does not exceed twelve or is not less than eight.

Article V—Elections

Section 1. 1. The candidates for President, of which there shall not be less than three, shall be nominated by a nominating committee appointed by the President of the Association. This committee, consisting of four active members and the President, shall present its nominees to the club members at a meeting held two weeks before elections.

Additional candidates may be nominated from the floor.

2. The candidates for Vice-President, Secretary and Treasurer shall be nominated by the nominating committee and presented to the Club members at a meeting two weeks before elections.

Section 2. The elections shall take place at the time of general college elections.

Section 3. The nominees shall be reduced by voting to three, on whom two votes shall be taken.

Section 4. 1. Voting shall be by secret ballot.

2. Simple majority shall be valid only in a final vote between two nominees.

3. In case of a tie the President shall cast the deciding vote.

4. Defeated candidates shall not automatically pass down as nominees for remaining offices.

Article VI—Duties

1. It shall be the duty of the President to call and preside at all meetings of the Association, to call and preside at all meetings of the Executive Committee, to appoint special committees and serve as member on said committees, to be responsible for direction and production of all work of the Association.

2. It shall be the duty of the Vice-President to perform the duties of the President in absence of said President and to serve unofficially on all Committees.

3. It shall be the duty of the Secretary to record the minutes of all Association and Executive Meetings and to perform any further similar duties specified by the President.

4. It shall be the duty of the Corresponding Secretary to carry on all correspondence of the Association, to file letters received and carbon copies of letters sent, and to be responsible for typing any further scripts necessary.

5. It shall be the duty of the Treasurer to take charge of the finances of the Association, to keep a strict and permanent record which shall be accessible to all members of the Association.

6. It shall be the duty of the Executive Committee to attend to the general management of the Association.

Article VII—Dues

Section 1. The dues of the Association shall consist of an annual fee of three dollars ($3.00) per person.

Section 2. No one shall be considered a member of the Association or be permitted to enjoy its privileges until the dues are paid.

Section 3. Dues can be changed only by a vote of the Executive Committee and the permission of the President of the College.

Section 4. Club members can take no active part in a production unless their dues are paid.

Article VIII—Meetings

Section 1. Semi-Annual Meetings.

1. A meeting shall be held during the first week of October for: a. The presentation of the plans for the year by the President. b. The Treasurer's report.

2. A meeting shall be held as soon as possible after May Day for : a. Any reports of the President. b. The Treasurer's report.

Section 2. Regular Meetings.

1. There shall be meetings of the Association called at the discretion of the President.

2. A meeting of the Association shall be called by the President at the written request of fifteen active members of the Association.

3. Two-thirds of the active members shall constitute a quorum.

Article IX—Eligibility

Section 1. Any student or member of the faculty other than club members, who has paid the annual dues, which correspond to a season ticket for all Paint and Patches productions, is entitled to associate or membership at large in the association.

a. This membership does not entitle members to any franchise in the association.

b. Associate members may be called upon to do, or partake in active work in the association.

c. Associate members may attend open meetings in which many vital plans of the association are discussed.

d. Associate members may attend meetings in which instruction on make-up, lighting, pantomime, stage technique, etc., is given and other questions of the drama are discussed.

2. Active Membership shall be governed by competitive try-outs or par-

ticular demonstration of individual's ability in some line of dramatic activity.

a. Active Membership becomes invalid if the individual fails to pay her annual dues within one month's time of notification by Treasurer that said dues are to be paid.

b. Active membership automatically becomes invalid if the individual fails to take any active interest in the activities of the Association for the period of one year and a half.

Section 2. Eligibility for Executive Committee.

1. The President, Vice-President, Secretary and Treasurer of the Association in virtue of their office automatically become members of the Executive Committee when they assume their official position.

2. The standing officers at any time may vote into the executive body any further active member who, by merit of her work, has proven herself worthy of such membership.

Section 3. Eligibility for Office.

1. Any individual holding office must:

a. Not be under discipline by Student Government.

b. Must maintain a C average and not have more than one grade below D the previous semester.

2. Any exceptions to this ruling may be referred to and acted upon at the dis-

cretion of the Executive Committee and the President of the College.

Section 4. Eligibility for Plays.

1. Persons taking active part in Dramatic Association plays must:

a. Not be under discipline by Student Government.

b. Must have a C average and not more than one grade below D for the previous semester.

Article X—Committees

There shall be three standing committees, the members of which shall not necessarily be constant throughout the year.

1. Try-Out Committee.

This Committee shall consist of the President, Vice-President, Secretary, Treasurer, and five other club members, two of which are auxiliary members of aforementioned Committee.

2. Play Selection Committee.

This committee shall consist of the President, Vice-President and two Club members.

3. Casting Committee.

This committee shall consist of the President, Vice-President and three Club members.

4. Property Chairman.

A member elected each year to have charge of the property room and wardrobe.

Article XI—Duties of Committees

I. Try-Out Committee.

1. Members of this Committee shall attend all try-outs for plays, keeping a thoughtful record of each individual try-out, and shall also attend all plays produced by the club, in order to consider the merits of any person acting in her first Paint and Patches play.

2. Each member of this Committee, excepting the two auxiliary members, is entitled to a vote in determining membership of participants in the try-outs.

3. In the absence of a member of the Committee during the try-outs, the Auxiliary Members alternately vote in place of absentees.

4. Membership is determined by a simple majority of votes cast.

II. Play Selection Committee.

1. This committee will be held responsible for reading any play or plays designated by the President, and shall also give due consideration to any play suggested by any members of the Association.

2. This committee shall make a report on plays read and shall make recommendations which shall be subject to the President's approval.

3. The vote of a member of this committee is automatically disregarded if said member fails to read the designated plays before the time necessary for rehearsals of the production.

III. Casting Committee.

1. Members of this committee shall be present at all try-outs for the play for which they have been appointed.

2. This committee shall give due consideration to any person in the college desiring to try out for any part.

3. It may also request any further member to do the same.

4. Simple majority shall be valid in this voting.

5. This ruling shall be invalid in case of work produced under an outside dramatic coach.

Article XII—Initiation

There shall be one day set aside after the third Paint and Patches play for the initiation of the new active members who have qualified by their ability shown in plays during the year, during which these members:

1. Shall wear paint on one cheek and patches on the other as a symbol of their new status as club members.

2. Shall be at the disposal of an old member issuing any reasonable command.

3. Shall give, at a specified time, a dignified exhibition of their dramatic ability.

Article XIII—Amendments

This constitution can only be amended by:

1. A two-thirds vote of the Executive Committee.

2. A two-thirds vote of the active members of the association.

3. The approval of the President of the College.

BY-LAWS

1. All questions of order shall be decided by standard authority on rules of order.

2. The President of the Association is responsible for the keeping of a record in which is filed an accurate and personal account of the work done and work refused, with stated reasons, of every member of the Association.

3. The President of the Association shall be held responsible for the member's instruction in the fundamentals of:

(a) Make-up.

(b) Pantomime.

(c) Lighting.

(d) Stage technique.

4. All productions of outside organizations, as dramatic or musical clubs, if not coming under the direct auspices of Paint and Patches likewise must be arranged for with the President of the Dramatic Association to avoid conflict with other student activities and plans.

5. All performances given under the auspices of Paint and Patches, shall be open to the public. This includes any student association or class production which has been approved of by the Dramatic Association.

6. Any member who has not paid her dues is not eligible to take any active part in the Association.

7. Any member shall automatically be dropped if payment of said dues is not met within three months after time for payment.

8. Members shall be given sufficient warning by the President and the Treasurer of the Association before this action becomes effective.

9. Any member of a rehearsing cast who by her unexcused tardiness, absence, or disturbing behavior retards the progress of a production shall be automatically dropped at the discretion of the director.

10. Reference of this action shall be made immediately to the Executive Committee to whom an appeal may be made within 24 hours by the offending member.

11. The final decision of such action lies in the decision of the President of the Association and the director of the production.

12. If the date of production is so near that such action as stated in By-Law 9, could not be taken without injury to the production, the offending member shall be allowed to continue work in the rehearsing production but shall be disqualified for further active work in the Association for a certain period of time set by the Executive Committee.

13. This period of time as stated in By-Law 12 shall cover at least the period of the next production.

14. The ballot boxes during election shall be in charge of the officers of the Association.

15. Honorary members may be elected to the Dramatic Association by a simple majority of the active members.

16. Members this year may be elected for their merits as shown in their performances in productions other than Paint and Patches plays, such performances constituting their try-outs. Any such member so selected may be taken into the club at the end of the year.

17. No student may be taken into the club until her Sophomore year, although she may be eligible for performances in the plays.

STUDENT ELECTIONS

The following general plan of elections has been adopted by the student body:

Section 1. That there be provision for a democratic system of making nominations by means of a petition to nominate, by nominations from floor, by election of nominating committee or by some other means.

Section 2. That nominating committees of Student Government, of Y. W. C. A., of Paint and Patches, of the Athletic Association, of the Brambler, and of the Sweet Briar News, meet during the first week of the second semester, and make nominations. That after acceptance by the Dean and the Registrar, the names be posted for the period of one week, that a ballot be prepared for the main offices of Student Government, Y. W. C. A., Athletic Association, Sweet Briar News and Brambler, with special ballot for Paint and Patches, and that these be voted on the day following the election of the Student Government President.

CONSTITUTION OF THE SWEET BRIAR NEWS

Article I—Name

The name of the newspaper shall be the "Sweet Briar News."

Article II—Purpose

The aim of the Sweet Briar News shall be to furnish students, faculty, community members and alumnae with news relating to the college's interests.

Article III—Publication

The students of Sweet Briar College shall publish the Sweet Briar News weekly during the school year, excluding the time of vacations and examinations.

Article IV—General Management

Section 1. Officers. The officers of the Sweet Briar News shall be (a) Editor-in-chief; (b) Business Manager.

Section 2. Duties of Officers. (a) It shall be the duty of the Editor-in-Chief to recommend to the Board of Control the appointment, and when necessary, the dismissal of the Circulation Manager and the Assistant Editors of the News. It shall be the further duty of the Editor-in-Chief to appoint, and when necessary, dismiss other members of the News staff.

(b) It shall be the duty of the Business Manager to make a monthly report of the financial condition of the Sweet Briar News to the Board of Control.

(c) With the advice and approval of the Editor-in-Chief, it shall be the duty of the Circulation Manager to attend to all matters of circulation of the News.

(d) With the advice and approval of the Editor-in-Chief, it shall be the duty of the Assistant Editors to aid in the publication of the News.

Section 3. Board of Control. (a) The Board of Control of the Sweet Briar News shall consist of ten members; (1) five student members; (2) the Editor-in-Chief; (3) the Business Manager; and (4) the Chairman and two members of the faculty committee on College Publicity and Publications, who shall serve on invitation of the student members of the Board of Control.

(b) The purpose of the Board of Control shall be to decide the editorial policy of the Sweet Briar News, to advise the officers in regard to finances and plans of publication, and to appoint, and when necessary to dismiss, the Circulation Manager and the Assistant Editors of the News.

(c) The officers of the Board of Control shall be a President, and a Secretary, to be elected by the Board of Control from its own voting membership. It shall be the duty of the President to preside at all meetings of the Board of Control, and to discharge such other duties usually pertaining to a presiding

officer. It shall be the duty of the Secretary to record the minutes of the meetings, and to attend to all correspondence of the Board which does not fall within the jurisdiction of any of the officers of the News.

(d) Only the five student members of the Board of Control shall have the power of voting. All members of the Board of Control shall have the right to take part in all discussions.

(e) Regular meetings of the Board of Control shall be held monthly. Special meetings may be called at the discretion of the President of the Board.

Section 4. Nominating Committee. The Nominating Committee of the Sweet Briar News shall consist of the student members of the Board of Control and the presidents of the Freshman and Sophomore classes.

Article V—Elections

Section 1. (a) Candidates for Editor-in-Chief, for Business Manager, and for the five voting members of the Board of Control shall be nominated by the Nominating Committee. At least three Sophomores shall be nominated each year for voting membership on the Board of Control. The Junior member shall be elected for a term of one year, and the two Sophomore members shall be elected for a term of two years.

Section 2. The Nominating Committee shall begin its work during the first week of the second semester, and shall present its report to the student body at a regu-

larly called meeting. Further nominations may be presented either by a petition signed by twenty-five students, or from the floor at the meeting when the report of the Nominating Committee is presented. The names of all nominees shall be posted immediately after the presentation of the report of the Nominating Committee. Of those nominated, one Junior and two Sophomores shall be elected by the student body.

Section 3. Election of the student members of the Board of Control, of the Editor-in-Chief, and of the Business Manager, shall be held not earlier than one week following the posting of candidates, and shall be decided by preferential ballot of the student body, in the spring. New members of the Board of Control shall take office in the fall following their election. The new officers of the Sweet Briar News shall take office coincident with the assumption of office of the Student Government President in the spring.

Section 4. Should a vacancy occur in any elective office of the Sweet Briar News, it shall be filled by a special election by the student body from candidates selected by the Nominating Committee.

Article VI—Amendments

This constitution may be amended by two-thirds vote of the student body, subject to the approval of the faculty of the college. The proposed amendments shall be posted at least one week before being submitted to the vote of the students.

CONSTITUTION OF THE BRAMBLER

Article I—Name

The name of the magazine shall be "The Brambler."

Article II—Purpose

The aim of The Brambler shall be to furnish the students, faculty, community members and alumnae with literary work of the student body such as essays, plays, book reviews, etc.

Article III—Publication

The Brambler staff shall publish The Brambler not fewer than five times during the college year at such intervals as accord with the judgment of the Editor-in-Chief and the staff.

Article IV—Officers

The officers of The Brambler shall be an Editor-in-Chief, a Business Manager and a Circulation Manager under whom shall be a staff of such number as the officers consider suitable.

Article V—Elections

Section 1. Nominations for officers shall be made by members of The Brambler staff provided there is a majority present, in accordance with "Student Elections" as prescribed in the Students'

Handbook, and after a consultation with the presidents of the Freshman, Sophomore, and Junior classes.

Section 2. Only those students who have attained a credit ratio of 1.5 for the preceding semester shall be eligible for nomination.

Section 3. Elections shall be held in accordance with "Student Elections" as prescribed in the Students' Handbook.

Section 4. The new officers shall enter upon their duties immediately following their election.

Section 5. Should a vacancy occur in any elective office of The Brambler it may be filled in either of the following ways at the discretion of the staff: by special election from candidates elected, in accordance with student elections as prescribed in the Students' Handbook or by appointment by the staff after consultations with the presidents of the four classes and with the approval of the Committee on Publications.

TAU PHI

Tau Phi is an honor society composed of a limited number of upper classmen, who by their attitude and effort have shown an interest in furthering the ideals and traditions of Sweet Briar. The purpose of the society is to co-operate in student and community activities and to stimulate an interest in general culture.

THE CLASSICAL CLUB

The Classical Club is composed of those students who are taking or have taken in college Latin or Greek beyond the requirements for a degree, or a second year of Greek.

The Club has a small but growing collection of classical antiquities which was started by gifts from Dr. Magoffin of New York University, by Miss Newell and Dr. Robinson of Sweet Briar. Among later contributions are Greek and Roman coins of considerable value purchased by the Classical Club.

At the monthly meetings of the Club, programs of classical interest are given by the members.

THE GLEE CLUB

The Glee Club is one of the most active organizations on campus. It offers instruction in group singing and an acquaintance with choral music, representing a wide range of moods and periods, under the direction of Professor Finch, Head of the Music department. The aim of the club is individual enjoyment in self-expression as a part of a whole. The program for the year 1932-33 was more varied than in preceding years. In the fall a joint concert was given with Washington and Lee University and in the spring with the University of Virginia. The club entered the contest held by the Virginia Federation of Music Clubs. On campus it cooperated with the other or-

ganizations in producing a masque to celebrate May Day. College singing, which plays an outstanding part in the Sweet Briar community, is centered around the Glee Club. Meetings are held twice a week. Members of '37 are urged to try out in the fall; previous experience is not necessary. Interest and enthusiasm are the essential requirements.

THE CHOIR

A great deal of the beauty of the Church services is due to the choir, which is vested and sings at each Sunday service as well as for special occasions, such as Easter and Baccalaureate Sundays. The Carol Service at Christmas time has been of outstanding beauty.

The members of the choir have an opportunity to become acquainted with a wide range of sacred music, a capella singing, Anglican chants, and Plain Song. Election to the choir is considered a distinct honor since it is composed of the best voices and musicians in the college. Rehearsals are held Thursday evening and directly before the Sunday service.

LE CERCLE FRANCAIS

The Sweet Briar chapter of the Alliance Francaise is composed of those students who either major in French or are especially interested in French. The membership, which is limited to forty, is drawn from the Senior, Junior and Sophomore classes. Meetings are held once

each month, at which time some phase of French culture, politics, literature or art is discussed. During the year the Club presents a play in French, and also brings some well-known French authority to lecture to the college.

THE ENGLISH CLUB

All Juniors and Seniors who are majoring in English are eligible for membership in the English Club. The purpose of the club is to afford an opportunity to those who wish it, and have chosen this subject, for the study and enjoyment of English literature beyond the limitations of the classroom.

Because we believe that thought is enriched when it is shared, because we believe that thought is essentially social, and because we find pleasure and profit in the appreciation of literature, past and present, we have organized the English Club.

DER DEUTSCHE VEREIN

Der Deutsche Verein is a social organization which endeavors to supplement class room work with studies of the German language and people. Membership is open to the students in the German department who are interested in obtaining a wider and more sympathetic understanding of German. Special emphasis is laid on the culture, history, literature, and current problems.

THE NEW VOTERS LEAGUE

The New Voters League in every college is a branch of the National League of Women Voters. The Sweet Briar chapter tries to follow as nearly as possible the program of the National League, and to keep up with current political tendencies. Every girl is cordially invited to attend all meetings and to enroll herself as an active member.

INTERNATIONAL RELATIONS CLUB

Dr. McDougle was the first person who awoke Sweet Briar to the need of a study of the problems of international diplomacy. He, therefore, got in touch with Professor G. H. Blakeslee, editor of the Journal of International Relations, and received permission to start a club at Sweet Briar. This club is one of the number founded in the universities and colleges under the auspices, and with the assistance of the Carnegie Foundation for International Peace.

Since Dr. McDougle left the faculty has continued to take an active interest in the club in an advisory capacity, helping to give to the discussions a broader basis than would be possible if they were carried on by the students alone. The club is not limited in number except to those who show an intelligent interest and some former study of the subject. These girls are chosen as the result of simple tests given in the Fall and may at any time be dropped if they fail to keep up their interest and refuse to contribute to

the activities of the club. Invitations to new members are given out at a regular meeting of the student body.

Meetings are held monthly; they consist of a short preliminary business meeting which is followed by open discussions usually led by one or two girls especially appointed for that purpose for each meeting. An attempt is made to bring speakers on international affairs to the college and to stimulate a general interest in world problems. There is no desire to keep such activities within the club, but rather to extend its enthusiasm and general interest throughout the college.

THE SOCIOLOGY AND ECONOMICS CLUB

This is the first year of Sweet Briar's Economics and Sociology Club, organized by those majoring in the department who desire to gather informally to review interesting trends in their field. The monthly programs are varied. Outstanding men, conferences, current literature, and present-day movements are brought to the attention of the members. When possible, it is the desire of the club to bring to the community the foremost exponents of this branch of science.

THE BRIAR PATCH

The Briar Patch, the Sweet Briar annual, is published every spring. It is in the hands of the Junior class and forms an interesting part of extra-curricular activity during the Junior year. Each

year the staff tries to give in the pages of the *Briar Patch* a picture of school life during the year that will serve as a permanent record and reminder for the years when school days are over.

THE BRAMBLER

The Brambler is the college literary magazine issued not less than five times a year by the students. Their co-operation and the voluntary contribution of short stories, informal essays, plays, poems, et cetera is requested. As a representative college magazine, *The Brambler* seeks to do Sweet Briar credit. In order to accomplish this, your help is solicited. Contribution boxes have been located in convenient places and it is hoped that everyone will do her part to fill them.

THE SWEET BRIAR NEWS

The Sweet Briar News will enter its seventh year of existence in September, 1933. It is a newspaper, published on Thursday of each week throughout the year. Its aim is to give the students, faculty, alumnae, and friends of the college reports of all the news on campus which will be of interest to any or all of the above-mentioned groups.

Freshmen who have had experience on their school papers are urged to come and try out for a position on the staff. Those who have not had experience, but who are interested in the work and who are willing to learn something about it

are also urged to apply. Notices to this effect will be published shortly after the opening of college in the fall, and the News wants your co-operation. There will also be opportunities for girls interested in the advertising and business ends of the News. Watch for your chance.

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN

The Sweet Briar branch of the American Association of University Women, is an organization of interest to students as well as faculty at Sweet Briar College. Students upon graduation from Sweet Briar are eligible to membership in this national organization of college and university women, first organized in 1882, and since then grown to number some thirty thousand in its membership.

Those who belong to the various branches scattered over the country, are united in the common aims of promoting higher education for women and of encouraging friendship and helpfulness among educated women the world over. Most of the branches maintain study groups and unite in various forms of social and educational service in their communities.

Membership in the Association makes one a non-resident member of the National A. A. U. W. Club in Washington with the privileges of the club house and also a member of the International Federation of University Women with guest

privileges at the European club houses in London, Brussels, Paris, Rome and Florence. The A. A. U. W., through its branches and state federations, awards over $80,000 in fellowships, scholarships, and loans to graduate and undergraduate students.

The national A. A. U. W. already awards 16 fellowships to graduate women for further research and study in this country or abroad, and an endowment fund is now being raised to establish additional fellowships. Of the Sweet Briar faculty Dr. Dora Neill Raymond and Dr. Eugenie M. Morenus have held such fellowships.

Dean Emily H. Dutton is the official representative of Sweet Briar College to the American Association of University Women.

TRADITIONS

(a) The Freshmen are requested not to sit upon the Golden Stairs.

(b) The Freshmen are requested not to sit upon the Junior bench or the Sophomore wall.

(c) The Freshmen are requested to stand back for upper classmen at the Post Office, Tea House, Book Shop, and all doors.

(d) Freshmen are requested to wear the aprons and beads sold to them by the manager of the Briar Patch.

(e) It has been a tradition for the Freshmen to learn the Senior names.

(f) At the end of three weeks, there shall be a day set aside as Freshman-Sophomore Day, run by the Sophomores.

(g) Learn Sweet Briar Song.

If any member of the Sweet Briar student body is found hazing, and this hazing is not corrected by public opinion, it shall be referred to the Student Government Association.

STUDENT ACTIVITIES FUND

It has been decided by the student body that a "Student Activities Fund," which covers the annual dues to the various organizations, be added to the general expenses. Not only because it is more convenient to each student to make a single payment instead of seven separate ones, but also as a means of fulfilling her obligation as a good citizen of the college, every member of the student body is strongly urged to pay her Student Activities Fund in September. This fund covers the following expenses:

Student Government Association Dues	$ 2.50
Y. W. C. A. Dues	2.00
Dramatic Association Dues	3.00
Athletic Association Dues	8.00
Subscription to the College Newspaper	2.00
Subscription to the Brambler	2.50
The Briar Patch	5.00
Total	$25.00

The Student Government Association dues, Y. W. C. A. dues, and Athletic Association dues are required of every student. The payment of the remainder rests with the individual, but it is urged that everyone contribute to and take part in all these activities.

TELEGRAMS

Telegrams are sent directly to Sweet Briar College.

MAILS

The post office is in the new Bookshop Building. One must go there to buy stamps, register letters, secure money orders, send off and insure packages. All mail is delivered at the post office except specials, which are posted in Gray and delivered from Miss Dix's office. Post office boxes may be rented for thirty-five cents a quarter; anyone who fails to rent a box must receive her mail in the general delivery.

Letters, but no packages, may be placed in the receptacles in the dormitories; these are collected from all the dormitory boxes at 10:30 p. m., and from the box in Gray only at 3:00 P. M.

Mails must be in the post office by 7:15 A. M., 9:30 A. M., 12:45 P. M., 1:30 P. M., and 4:45 P. M. for outgoing mails.

The 7:15 mail carries Southern letters only. 9:30 carries Northern mail.

The 12:45 mail carries Northern packages, and Northern and Southern letters.

Southern parcel post leaves only at 12:45 P. M.

From the North mail arrives at 8:20 A. M. and 1:40 P. M.; and from the South, at 7:45 A. M., 10:30 A. M., and 2:30 P. M.

On Sunday, the mail going both North and South closes at 4:45 P. M., and arrives from both North and South at 8:20 A. M.

PRACTICAL POINTERS

Students' rooms are furnished with beds, chiffoniers, tables, bookcases, chairs, rugs, one pair of double blankets and a pillow. Each student should provide herself with her own towels, and an extra blanket and sheets. Couch covers, curtains, desk lamps, easy chairs, etc., are usually obtained from the Lynchburg stores.

No electrical appliances, except curling irons, may be used in the room. An electric iron and ironing board is installed in each hall, also one electric plate for heating water in emergency.

Regulation uniforms are used in the gymnastic drills and basketball practice which each student is required to attend unless excused by the physician.

Bathing suits will be useful in the fall and spring. They may be purchased at the S. B. athletic store.

Horses may be engaged from the Sweet Briar stables, by telephone. Riding tickets may be purchased in Miss Dix's office.

A riding permit from a student's parent or guardian must be given to the physical director before any girl will be permitted to ride horseback.

No student will be permitted to go bathing in the lake until she has a WRITTEN PERMISSION from her guardian filed with the physical director and has passed her physical examination under Dr. Harley.

The Student Government Association of the college regulates observance of quiet hours. Absolute quiet must be maintained after 10:30 P. M.

Any student wishing to have a radio or victrola in a college dormitory must obtain permission from the Dean. Such permission will be withdrawn on violation of the rule against their use in quiet hours.

Students who are ill or indisposed may have meals sent to their rooms at a charge of twenty-five cents. Orders for meals with the cash payments for them must be placed in the boxes for that purpose in the various dormitories not later than 30 minutes before dining room bell rings.

Be sure to do some work in the Young Women's Christian Association. Each member is responsible for the success of the Association work.

Attend REGULARLY and PROMPTLY your Association meetings, class meetings, and song practices.

The first class meeting of the Freshman Class is called by the Junior Pres-

ident, who is then President *pro tem* of the Freshmen until the election of their officers after six weeks.

Do not forget that you are a Freshman at Sweet Briar College and NOT an upperclassman at your preparatory school.

The Senior Study is for the use of the Seniors and their guests only.

"Good advice is beyond price."—Consult an upperclassman about the things you do not understand. She will be glad to help you.

There is a booth for telephone service in Gray Hall and in Grammer Hall, and for telegraph service in Gray.

Special Delivery and Express lists are posted on the Gray bulletin board and the letters or packages delivered from Miss Dix's office.

When students arrive at the Sweet Briar station they will find the Sweet Briar omnibus at the south end of the station building. The charge between the station and the college is 15 cents. If you give the driver your trunk check and 50 cents he will attend to bringing up your trunk.

The House President in your dormitory will be glad to help you in any way she can.

THE SWEET BRIAR INFIRMARY

Office Hours and Visiting Hours

Week-days—10:00 to 12:00 a. m.; 3:00 to 5:00 p. m.; 7:00 to 7:30 p. m.

Sundays—9:00 to 9:30 a. m.; 7:00 to 7:30 p. m.

No office hours Saturday p. m.

Students visiting the Infirmary will please report first to the nurse on duty.

Students will be reasonably quiet in the house during these hours. Use the north door during office and visiting hours.

At other times there will be no visiting, no talking out of windows nor noise around the house.

Students will please report any sickness in the dormitories immediately after breakfast or during office hours.

In case of accident or sudden illness report any time of the day or night, the earlier the better. Any student developing any sudden skin eruption will come at once to the Infirmary.

Do not forget that loss of sleep, an excess of sweets and starchy food, will lessen your resistance to disease and decrease your working power.

Keep yourselves well and out of the Infirmary.—Mary Harley, M. D.

Class of 1934

Motto: Ne obliviscamur.
Colors: Green and black.
Emblem: Oak tree.

Class of 1935

Motto: Spectamur agendo.
Colors: Delph blue and black.
Emblem: Lion.

Class of 1936

Motto: Factum non verbum.
Colors: Purple and gold.
Emblem: Swan.

Class of 1937

Motto: Honor ante honores.
Colors: Peacock blue and green.
Emblem: Peacock.

THE DEAN'S OFFICE HOURS

Monday, Wednesday and Friday
2:30 P. M. to 4:00 P. M.

Tuesday and Thursday
10:30 A. M. to 12:00 M.

All other times by special appointment

COLLEGE DIRECTORY

Officers of the College

President.....Meta Glass, Ph. D.
Dean.....Emily Helen Dutton, Ph. D.
Registrar,
Mrs. Bernice D. Lill, A. B., A. M.

Student Government Association

President.....Julia Sadler
Vice-President.....Julia Daugherty
Secretary.....Jean Myers
Treasurer.....Eleanor Elliot

Executive Committee.....
- Mary Skinner Moore
- ~~Charlotte Lee~~
- Peggy Carry
- Jacquelyn Strickland
- Elizabeth Wall
- Elizabeth Pinkerton

Y. W. C. A.

President.....Helen Bean
Vice-President.....~~Charlotte Lee~~
Secretary.....Lida Voigt
Treasurer.....Ray Adler

Cabinet.....
- Nancy Butzner
- Eleanor Rust
- Ethel Shamer
- Elizabeth Ogilby
- Betty Carter
- Nancy Russell
- Ray Adler

ATHLETIC ASSOCIATION

Officers

President ..... Helen Hanson
Vice-President ..... Dearing Lewis
Secretary ..... Peggy Carry
Treasurer ..... Elizabeth Fox

Heads of Sports

Hockey ..... Anne Russell
Basketball ..... Eleanor Alcott
Lake ..... Dorothy Andrews
Riding ..... Jane Bender
Tennis ..... Satilla Franklin
Track ..... Margaret Newton
Baseball ..... Helen Hoffecker
Dancing ..... Bonnie Wood
Hiking ..... Martha Lou Lemmon
LaCrosse ..... Sarah Miller
Archery ..... Lydia Goodwyn
A. A. Store .....

Dramatic Association

President ..... ~~Anne Baker~~
Vice-President ..... Dorothy Turno
Secretary ..... Elizabeth Wall
Treasurer ..... Mary Marx

Tau Phi

President ..... Eleanor Alcott

Glee Club

President ..... Bonnie Wood
Business Manager ..... Marie Lange

Choir

Head ..... Mary Skinner Moore

Le Cercle Francais

President ..... Kathleen Spiller

The English Club

President ..... Mary McCallum

Der Deutsche Verein

President ..... Ethel Shamer

The Spanish Club

President ..... Emily Emory

The Classical Club

President ..... Lydia Goodwyn

The Biology Club

President ..... ———

The New Voters League

President ..... Rosemary Frey

International Relations Club

President ..... Eleanor Alcott

Sociology and Economics Club

President ..... ———

Publications

Editor-in-Chief of *Briar Patch*,
Jean Imbrie

Business Manager.....Lida Voigt

Editor-in-Chief of *Brambler*,
Elizabeth Suttle

Business Manager.....Charlotte Lee

Editor-in-Chief of *Sweet Briar News*,
Jean Sprague

Business Manager....Martha Lou Lemmon

Editor-in-Chief of *Handbook*,
Cecil Birdsey

Business Manager.....Julia Daugherty

TO THE

NEW STUDENTS

The firms and business houses represented in the following pages have our hearty endorsement as to their fairness and reliability. We bespeak for them your patronage.

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